



# Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5376 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/Treasurer  
(802) 985-5116

Town Manager  
(802) 985-5111

Zoning & Planning  
(802) 985-5118

Assessor  
(802) 985-5115

Recreation  
(802) 985-5110

FAX Number  
(802) 985-9550

## BOARD OF CIVIL AUTHORITY MEETING

**MONDAY  
FEBRUARY 6, 2017  
7:00 P.M.  
MEETING ROOM ONE  
TOWN CENTER**

1. CALL TO ORDER
2. REORGANIZATION OF THE BOARD
  - Election of Chair and Vice Chair
3. OATHS OF OFFICE
4. APPROVAL OF MINUTES OF PRIOR MEETING (10/3/16)
5. APPROVAL OF BALLOT CLERKS FOR TOWN MEETING
  - Other Town Meeting assignments for BCA members
6. REVIEW AND ACTION ON PURGED CHECKLIST
7. ANY OTHER BUSINESS
  - Proper practice for disposal of BCA materials, written and digital
  - Possible future meetings
  - (Re-)Adoption of Rules of Procedure for grievance appeals
8. PUBLIC COMMENT
9. ADJOURNMENT

“REASONABLE ACCOMODATIONS SHALL BE PROVIDED UPON REQUEST TO ENSURE THAT THIS MEETING IS ACCESSIBLE TO ALL INDIVIDUALS REGARDLESS OF DISABILITY.”

PLEASE CALL DIANA VACHON AT 264-5075 OR EMAIL AT [dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)  
IF UNABLE TO ATTEND