



Town of Shelburne, Vermont

MINUTES

Water Commission

May 1, 2017 at 5PM

Shelburne Town Office, 5420 Shelburne Road, Meeting Room 1

1. **Call to Order** – John Schold called the meeting to order at 5:04pm.
2. **Consider Approval of the Agenda*** – *Motion by Pete Gadue to approve, Seconded by Steve Smith. Passed 4-0 (Mike Regan Absent).*
3. **Consider Approving the Water Commission Minutes of March 13, 2017** – Tabled until June meeting due to lack of quorum of commissioners who were at that meeting.

and April 3, 2017*– *Motion by Pete Gadue to approve, Seconded by Steve Smith. Passed 4-0*
4. **Citizen Participation and Public Comments** - None
5. **Consider Request by William Boisvine to Adjust a Water Bill due to a Broken Meter*** - Commissioners discussed Mr. Boisvine's request, but would like to wait to make a decision until Boisvine can attend a meeting to explain the situation. The item will be taken up again at the June meeting and Mr. Boisvine is invited to attend.
6. **Consider Approving FY18 Water Budget*** – Finance Director Peter Frankenburg presented a second draft of the water budget. He explained that this version includes a rate increase of 6.6% or \$0.40/thousand gallons, from \$6.09/000 gallons to \$6.40/000 gallons. This would result in an annual increase of \$28 for a household using 70,000 gallons per year and an annual increase of \$16 for a household using 40,000 gallons per year. The rate increase is high this year because of the cost of the USG South Tank maintenance contract and the one-time cost of the improvements required to transfer the North Tank to Champlain Water District (CWD). The remainder of the budget has been level funded where possible. – *Motion by Pete Gadue to approve, Seconded by Mike Abrams. Passed 4-0.*
7. **Discuss Proposed MOU Between Shelburne and CWD** – Water Superintendent Rick Lewis reviewed the remaining items to be worked out with CWD. He feels there are only a few items left that require further discussion and negotiation with CWD. Water Commission Chair John Schold asked Lewis to continue negotiating until he could do no more, then forward the revised MOU to Town Manager Joe Colangelo. Schold asked Colangelo to then work with staff to develop a staff recommendation for the commissioners to consider.
8. **Discuss CBC Report – Due June 6, Present to Selectboard June 13** – Commissioners discussed accomplishments, goals, and ideas for economic development. Staff took notes and will develop a draft CBC Report for review at the June meeting.
9. **Finance Director's Report** – The FY17 budget is still on track.
10. **Water Superintendent's Report** – Lewis reported that the Spear Street waterline is completely installed. They are now working on getting the whole line in service. They are continuing to

pressure test and are 50% done with clean-up. It will take at least a couple weeks to get everything done. The Morse Drive section is also in.

11. **Town Manager's Report** - None
12. **Consider Entering Executive Session, Under the Provisions of 1 V.S.A. 313 (1) (a) Contracts, to Discuss Contract Negotiations with CWD regarding the MOU and Spear Street Line Capacity*** – There was no executive session.
13. **Commissioner Concerns** - None
14. **Sign Accounts Payable Warrants**
15. **Adjourn*** - *Motion by John Schold to adjourn, Seconded by Steve Smith. Passed 4-0. Meeting adjourned at 6:40pm.*

* Decision Item

- Times allotted to each agenda item are approximate and may vary depending on the discussion.

Reasonable accommodations shall be provided upon request to ensure that this meeting is accessible to all individuals regardless of disability