

Pierson Library Board of Trustees Agenda
August 20, 2020 7 PM
Community Room (Trustees only) and Webex (Details below)

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|-----|--|---------|
| 1. | Outside landscaping tour | 7:00 PM |
| 2. | Call to Order | 7:10 PM |
| 3. | *Approval of Agenda | |
| 4. | Public Comment | |
| 5. | *Approval of minutes from June 18, 2020 | 7:15 PM |
| 6. | Treasurer's Report | 7:20 PM |
| 7. | Library Director update | 7:25 PM |
| 8. | *Quotes for landscape maintenance and improvement (see notes below) | 7:35 PM |
| 9. | *Directors Review update
* Motion to specify that minutes reflect findings that require executive session. Motion, Second, Vote
* Motion to enter Executive Session. Motion, Second, Vote
Executive Session entered at time is recorded in the minutes
Executive Session ends at time is recorded in the minutes
* Motion to exit Executive Session. Motion, Second, Vote | 7:40 PM |
| 10. | Communications Group update | 7:50 PM |
| 11. | Topics for future meetings:
Allocation and priorities for Director's Discretionary Funds
Art in the library
Trustee and Friends online conference Sept 21 – 25 more details TBA | 8:00 PM |
| 12. | Next scheduled meeting, September 17, 2020 7 PM | |
| 13. | Meeting adjourns | 8:10 PM |

*Decision Item

Reasonable accommodations shall be provided upon request to ensure that this meeting is accessible to all individuals regardless of disability

Conference Call:

MEETING INFO

Personal Meeting ID (participants will need this to call or log in from their Zoom Account): 403-319-7524

Meeting Password: 454903

Call in phone number: (415)762-9988

URL to log in to the meeting: <https://zoom.us/j/4033197524?pwd=WXFYUJTZkMvdUIHWFpScStGR2dwdz09>

Additional information for landscaping from Kevin:

Charlotte has worked with our landscape installer for the library project, Anything Grows, to obtain two quotes for landscape maintenance and improvement. One is for a stone path in the back (Anne August) garden, \$1470.00, and the other is for mulch around the entire site, \$1190.00. The mulch quote is attached, the stone path quote is directly below my signature in this email.

As we do not have money in our operating budget for these costs this year, I'd recommend we ask the trustees to allocate one-time funds of \$2660.00 to cover the cost of both. Separately, as we plan the operating budget proposal for next year, I'd recommend we add \$1200.00 to our "building maintenance" line total to provide ongoing once a year mulching, which is the minimal amount of mulching needed to maintain the gardens properly.