

# Equity and Diversity Task Force - Town of Shelburne

## Warning of Public Meeting

### Friday, February 26, 4pm

Minutes - virtual meeting

Proposed agenda:

- **4pm - Start**
- Welcome and settle, establish ground rules
- Introductions - round table: introductions
- Name the group, select leadership
- Short term goal: Proposed plan looking toward March 23 deadline for initial set of recommendations to Selectboard
  - Vision statement and timeline
  - Search for consultant(s) - RFP
  - Search for funding - grant writing
- Division of tasks, mini deadlines
- Set next meeting date
- **Adjourn**

Meeting started at 4:05pm

#### **Attendees**

Cate Cross  
Patricia Fontaine  
Yasamin Gordon  
Ken Scott  
Marcela Pino  
Sgt. Josh Flore  
Erika Lea  
Lilly Young (reporter)  
Bill Denning (public member)  
Jennie Hoenigsberg (public member)

Introductions, settling statement, shared agreements of group  
Agreement of title of the group as: "Equity and Diversity Task Force"

Discussion: what is the charge of this group?

- What do we need to present at 3/23 meeting?
- Need to define what we are

- Need equity audit around town: how to reach all groups?
- As Selectboard to agree to mission statement / equity statement

Discussion: next steps

- No need to consultant when we have talent in town who can lead this work
- Work with the community to find out what they hear and feel
  - Set up outreach to underserved who are not typically heard from and have difficulty accessing online to answer survey
- What does equity and diversity look like in this town? Look at what Winooski is doing and reach out to others around the state to repurpose their best practices

**Set next meeting for Friday, March 5 at 4pm via Zoom.**

Discussion will center on: Creating vision statement for this group

Facilitation of centering for the group, led by Yasamin Gordon, with goal of level setting and establishing central direction

Meeting adjourned, 5:15pm