

TOWN of SHELBURNE TREE COMMITTEE
Minutes of Wednesday, May 12, 2021

Members in attendance: Gail Henderson-King, David Hall, Ann Milovsoroff, Todd Warner, Susan Dunning, Kelly Moreton, Thea Platt

1. **Call to Order** – Meeting called to order at 7:10 PM.
2. **Consider approval of minutes from April 14, 2021** – Motion was made by Susan to approve minutes, seconded by Dave. Minutes unanimous approved.
3. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** – None.
4. **Election of Officers** – Nominate and elect officers for committee – Tod Warner nominated for Secretary – unanimous. Gail Henderson- King nominated for President – unanimous, Kelly Moreton nominated for Outreach and Marketing Director – unanimous. David Hall nominated for Vice President – unanimous, Thea nominated for Official Tree Planter – unanimous, and Susan Dunning nominated for Treesurer – unanimous.
5. **2021 Arbor Day Tree Planting Grant: RFP and implementation for Arbor Day** – Discussed the planting of two more trees in School Street area for the grant funds. Burr Oaks received positive vote by Committee. 3 Honey Locust Trees were planted on School Street 2 weeks ago that were donated by Branch Out Burlington. Dave asked for a site meeting on upcoming Saturday to review location for 2 trees on School Street and for siting the new memorial tree at the Town beach. Several members will attend. Gail agreed to prepare this year’s Proclamation for Arbor Day as part of requirements for our Tree City Designation and the RFP for the 2 trees on School Street.
6. **Memorial Tree applications updates: Update on 2 Memorial Tree applications** – The plaque for the memorial tree on the Parade Ground will not be placed until August to accommodate special request from the group purchasing the tree. Members discussed the process for creating the memorial plaques with Densmore Monuments for the benefit of newest Committee members. Densmore Monuments professionally engraves, finishes, and installs each plaque whenever we wish it to be done.
7. **Public Education and Outreach / Fundraising** – Discussion of materials prepared by Kelly for May and June, Tree City USA announcement, Arbor Day celebration, EAB Awareness Week May 15-22. - Several topics discussed, including comments in FPF about self-

inoculation, pre-emptive Ash tree cutting, and various ways for Shelburne residents to contribute to our Tree Fund.

8. **Shade Tree Preservation Plan: Continue review and discuss latest draft plan** – Elise Schadler sent Gail another draft of the Plan and members discussed her list of questions still unanswered. Shade tree definitions, Construction Guidelines, Tree Warden Responsibilities and Jurisdiction, consolidating sections, and review of the map of Town Natural Areas were discussed. Still not certain if Conifers are considered to be “Shade Trees”.
9. **Tree Warden Report** – Several trees planted recently, arranging for watering and maintenance, putting out bids for tree work to be completed by end of fiscal year June 30. Members discussed various priorities for work to be done. Special thanks should be formally made to Branch Out Burlington for their continued support and donations of trees for our projects.
10. **Other Business: Other business or ideas for the committee** – Ann needs a title which is a work in progress.
11. **April 2021 Accomplishments: Discuss accomplishments/work we did in March** - 5 new trees planted, and 2 Memorial Trees purchased.
12. **Adjourn** – Meeting Adjourned 9:03 PM

Respectfully submitted in rough draft by Tod Warner, Secretary.

Approved by Shelburne Tree Committee on _____