



Town of Shelburne, Vermont

Draft Minutes
Water Commission
January 4, 2016 at 5PM
Shelburne Town Office, 5420 Shelburne Road, Staff Room

1. **Call to Order** – *Pete Gadue, Chair, Called the Meeting to Order at 5:03pm*
2. **Consider Approval of the Agenda** – *Motion by John S., Seconded by Michael A., Passed 3 – 0, (M. Regan, S. Smith absent) the Agenda was Approved as Presented.*
3. **Consider Approving the Water Commission Minutes of December 9, 2015** – *Motion by Michael A., Seconded by John S., Passed 3 – 0, The Meeting Minutes of December 9, 2015, were Approved as Presented.*
4. **Citizen Participation and Public Comments** – *None*
5. **Consider Adopting Water Adjustment Request Policy** – *Motion by John S., Seconded by Michael A., Passed 3 – 0, the Water Commissioners Adopted the Town of Shelburne Water Bill Adjustment Policy as Presented.*
6. **Update on plans for South Tank Maintenance** – *Ann Janda updated the Commissioners on the Status of South Tank Maintenance and Cell Tower Removal and Reattachment. Final plans still not confirmed.*
7. **Update on Proposed Transfer of North Tank to CWD** – *The Town Manager's Letter to CWD Stating the Water Commissioners Position per their December 9th Meeting was Reviewed. This will be a decision item for the Champlain Water District Board of Commissioners at their January 12 Meeting.*
8. **Finance Director's Report** – *Peter Frankenburg Provided the Commissioners with an Update. Highlighting the Purchase of the New Truck per the Approved Capital Improvement Plan and Fiscal Year Budget.*
9. **Water Superintendent's Report** – *Rick Lewis Updated the Board on the Replacement of the Fire Hydrant on Pine Haven Shores (North) Paid for by the Pine Haven Shores North Association. Also Discussed Wake Robin Phase 3. Need to Follow-Up on Whether or Not Wake Robin Paid Hook-Up Fees for Phase 2. Water Commissioners Planning on Charging Hook-Up Fees for Phase 3. Wake Robin Has Indicated They Don't Believe They Need to Pay Those Fees.*
10. **Town Manager's Report** – *None.*
11. **Commissioner Concerns** – *Pete Gadue, Now a Commissioner with the Champlain Water District as he Moved from Alternate Member to Full Member After the Passing of Tom Bessette. Pete Indicated He Was Planning to Run for Election for the Remaining Two Years of the Three Year Seat Held by Mr. Bessette.*

Pete Updated Commissioners on CWD's Wholesale Rate Increase from \$1.97 to \$2.04 Effective July 1st. Peter F. Asked Pete to Find Out if Some of the Rate Increase was Due to Their Desire to Build UP Their Surplus. Pete Plans on Finding Out More About this And Report Back.

John S. Asked About the Results of the December 22 Selectboard Meeting Where They Discussed Cell Tower Revenue. Staff Reported that Certain Selectboard Members Appeared Agreeable to Shifting More of the Revenue to the Water Department but it Seems Unlikely They Will Build this Into the FY2017 Budget for Voter Approval at Town Meeting. Water Commissioners Were Encouraged to Attend the Selectboard Meeting on January 5, 2016 to Continue Their Lobbying Efforts.

The Next Water Commission Meeting is Schedule for February 1, 2016 at 5pm.

12. **Adjourn** – *Motion by Michael A., Seconded by John S., the Meeting Adjourned at 6:12pm*