

TOWN of SHELBURNE TREE ADVISORY COMMITTEE
Minutes of January 11, 2016

Members Present: Jan Gannon, Gail Henderson-King, David Hall, Norm Silcox
Guests: Lee Krohn

1. **Meeting Call to Order:** Gail called the meeting to order at 7:10 pm.
2. **Review Agenda:** Agenda was approved as presented.
3. **Consider Approval of Minutes:** Norm moved to approve the minutes, Dave seconded. Approved unanimously.
4. **Citizen Participation** (Opportunity for public comment on any Committee Business that is not included on this agenda): No citizen participation tonight.
5. **Shelburne Tree Management Plan: Working Session and Review of Latest Draft Tree Management Plan with Lee Krohn**

Lee presented the Town of Shelburne, Vermont Public Tree and Street Management Plan.

Suggestions to update the plan from the committee included:

- Instead of including actual reference documents, insert hyperlinks to the State of VT website and other sources so the material is current.
- Add an operational manual for the tree warden.
- Official start of our 5 year plan is 1/1/16.

If committee members have references for Lee, such as new diagrams and more up to date planting information, send them to him via email.

South Burlington has a tree nursery that is maintained by master gardeners. An option for Shelburne is to evaluate if there is open space in Shelburne that could serve this purpose.

6. Finalize the Memorial Tree Fund Application

The committee reviewed the Application for Shelburne Memorial Tree Planting.

Can the trees be a tax exempt donation to the town? Gail to ask Joe about this. She will bring a finalized copy of the application to next month's meeting.

7. Tree City USA designation for Shelburne Discussion

One of the requirements for being designated as a Tree City USA is that the municipality should spend \$2 per capita on trees. Can we pull line items from the existing budget per Parks and Recreation and Highway budget to show we are already allocated necessary funds? This will be discussed more at our next meeting.

8. Other Business

Norm will be ending his tenure with the committee as of April 2016. Gail to contact Joe about advertising for additional members.

Gail presented a draft of the Shelburne Tree Advisory Committee for the 2015 Annual Town Report. Please send comments to Gail by tomorrow night.

9. Adjourn Meeting was adjourned at 8:35 pm by Gail Henderson-King.

Respectfully submitted by,
Jan Gannon

DRAFT