

**Minutes for Pierson Library Trustees' Meeting**  
**Thursday, January 21, 2016**  
**6:30 pm Library Conference Room**

**In attendance:** Mark Joczik, Ruth Hagerman, Erin Heins, Lauren Mathon, Jason Burgess, Cathy Townsend, Melissa Fletcher, Milo Cress, Carolyn Siccama  
Lara Keenan, Director

**1. Approval of Agenda**

Mark moved to approve the meeting agenda, Lauren seconded. Motion passed unanimously

**2. Approval of Minutes from December 8, 2015**

Lauren moved to approve the minutes, Carolyn seconded. Motion passed unanimously

**3. Treasurer's Reports:**

Review of reports for November and December, 2015

**4. Director's Report: Lara Keenan**

Trustees reviewed and discussed Lara's report. Discussion of funds received by library for copy, fax and other services. Use of library funds be put on a future agenda as separate item.

**5. Friends Update**

Cathy gave update. One new member has joined the Friends and two visitors have come to recent meetings. The Friends have purchased a new set of book ends for library. The Friends are prepping for March book sale – March 12 and 13, 2016. There will be a special raffle in addition to the sale. Friends are also helping organize library craft room downstairs.

**6. Library Building Steering Committee Update**

Last meeting cancelled. Next meeting: Monday Jan 25, 2016 at 8:00 a.m., meeting room number 2.

Lara reported that the LBSC had great return from newspaper insert run in December. The library is going to invest in Little Green Light donor tracking software to better track donations.

Interviews for feasibility study continue. Plan is to be finished with interviews in the beginning of February. 29 interviews have been completed.

**7. Review of bequest from the Evering estate**

Lara is seeking additional information on the terms of the bequest and will report back. Trustees to discuss use/investment of funds at future meeting.

**8. Lake Monsters fundraising offer**

Lake Monsters have offered a “Pierson Library” day at the ballpark that library would help promote and half of all ticket funds raised through a special promotional link would go to library. Trustees authorized Lara to proceed with organizing this event.

**9. Review of Trustee Terms, prep for February interviews**

Youth trustees (one year terms): Jason is going to Switzerland next year so we have one opening. Milo is considering whether to stay on for another year.

Adult trustees: trustees with terms who are up who want to renew, should let Joe Colangelo know. Melissa’s term is expiring and cannot be renewed. Carolyn’s term is expiring and she is not going to renew. Mark’s term is expiring and he is considering whether to renew.

Ruth is going to prepare advertisements for trustee openings. Interviews to be scheduled in February.

**10. Continue Review of Internal Readiness Study Provided by Prximity**

Brief discussion of issues raised in study including recruitment efforts for board, board orientation process, and use of funds.

**11. Next Meeting February 18, 2016, time at 6:30 p.m. (Library Conference Room)**

Motion to adjourn by Lauren, seconded by Mark. Passed unanimously.

**12. Meeting adjourns: Adjourned at 7:40 p.m.**