

**Shelburne Recreation Committee
Minutes
Monday, Jan. 25, 2016, 6:00 PM**

DRAFT

Committee Members Present: Bruce Whitbeck, Peggy Coutu, Kathie Pudvar, Kelli Magnier, Renee Davitt, LynnAnn Prom, Marv Thomas, Ann Clark

Staff Member Present: Betsy Cieplicki

Public Present: none

The meeting was called to order at 6:03 pm. The minutes from the November 23, 2015 meeting were approved.

PUBLIC COMMENT: Kathie inquired, on behalf of public who want to know, when or if the Hullcrest Ice rink will be flooded. Based on weather conditions, we likely will not be able to do it this year. We need 5 days in a row of 24 hours below freezing. Only one week in late January came close, but with the 10 day forecast getting warm again after that, it would have been wasteful and not successful.

REC. COMMITTEE COMMENTS: Members really enjoyed working at Winterfest. It was a fun afternoon and a good turnout.

DIRECTOR'S REPORT: see attached below

WINTERFEST RECAP: Approximately 260 cars (estimated 600+ people) attended the event. We had such a good turnout, that we ran out of popcorn at 2:30 for only the 2nd time in 15 years. The story teller we hired, Simon Brooks, was very good, but did not get a lot of audience members. There were some comments that they didn't know where he was located. He did a great job though, and we got more than our money's worth as he went way over the expected time.

There was an issue that came up the week before Winterfest with the picture that was used on the Poster for advertising. The parents of the child were upset at it's use and both Shelburne Farms and Shelburne Rec did everything we could to rectify it immediately. The rights to use the photo were in question and continue to be discussed. We will be extremely careful at future special events to have a waiver signed for any photos taken after asking permission.

SPECIAL EVENTS: Volunteers were recruited and briefed for the Me and My Guy Dance coming up on Feb. 12. Betsy briefed the committee members regarding the potential impact of the railroad parking lot closing on the Champlain Classic race. Potential Race Sponsors were discussed and members will help reach out to various businesses for raffle prizes. The Champlain Classic is held on Sunday, May 1st and will be a 5K and 10K race this year.

WEBTRAC AND CREDIT CARD UPDATE: We can now process credit cards online. However, office staff still has some maintenance and updating to do on the website before opening to the general public. We hope to have a few families perform a test run first, and if all goes well then every family in the data base will be notified. Betsy is very excited regarding this new option for registering. However, free programs (ie, Senior Tai Chi) will still need to register in person with a form and online registrations will be charged a 2.5% convenience fee, which may discourage some users.

OTHER COMMENTS: Marv shared his health issues with the committee, which are affecting his ability to help and attend events. Kelli expressed that if there was room on the committee, it would be good to get someone younger who has young children for another perspective.

The meeting adjourned at 7:05 p.m.

**Shelburne Parks and Recreation
Director's Report
Jan. 25, 2016**

Program update:

Basketball: 94 participants in grades 1st – 6th. Games are underway!

After School Ski Program: This program is full with 56 kids enrolled, including 51 on the bus. Chaperone sign up is going well and we have strong support this year.

Dog Obedience: The November session has started and is nearly full with 15 dogs. The next session will begin in January.

Boot Camp: We started a new adult fitness program this past fall and it has been steadily growing. Early morning Boot Camp meets on Mondays and Wednesdays from 6-7am and we now are up to 17 people that have joined.

Other current programming includes Tai Chi and Senior Walking

Office update:

Betsy is currently finishing up planning the spring programs and summer camps and laying out Spring/Summer Program Guide. The plan is to get it to the printer next week. All of the programs need to be set up in RecTrac and WebTrac as well to prepare for registration. We also need to get them all on the Town website.

Sue has been working on the Town Report publication which will go to the printer this week. She assists Peter in the layout, format, and editing of a large portion of the report. She also spends a fair amount of time on Facility Scheduling and billing, including Town Hall, which we took over last March.

We are also gearing up for the ski program with chaperone scheduling, background checks, paperwork to Bolton Valley, etc.