

TOWN of SHELburnE TREE ADVISORY COMMITTEE
Minutes of February 8, 2016

Members Present: Jan Gannon, Gail Henderson-King, David Hall, Norm Silcox
Guests: Lee Krohn, Josh Dein

1. **Meeting Call to Order:** Gail called the meeting to order at 7:10 pm.
2. **Review Agenda:** The agenda was approved as presented.
3. **Consider Approval of Minutes:** Norm moved to approve the minutes, Dave seconded. Approved unanimously.
4. **Citizen Participation** (Opportunity for public comment on any Committee Business that is not included on this agenda):
Josh Dein came to the committee tonight to understand the role of this committee and how we could interact with the Natural Resources and Conservation Committee and what the natural connections are.

Lee Krohn mentioned that Peter Gadue stopped by prior to the start of the meeting. He had a question about the coniferous trees around the Veterans Memorial and wondered if they could be trimmed higher. The committee will look into this request in the spring.

5. **Shelburne Tree Management Plan: Working Session and Review of Final Tree Management Plan with Lee Krohn**

Lee presented the Town of Shelburne, Vermont Public Tree and Street Management Plan. The latest draft is more focused on Shelburne. Lee included a few more slides from the Tree Inventory summary. A single page of references with hyperlinks will be on the Town of Shelburne web page.

The committee reviewed the plan and made the following suggestions:

- Add more information about the invasive species program on page 2. The discussion of the first detector program came up to identify invasive species. Josh Dein is trained in this program.
- Enlarge all maps to fit an 8 ½ by 11 page. Include the graph of annual benefits and hyperlinks to the actual document.
- Reduce the number of extraneous words such as: “As note above”...

- Use bullets whenever possible to engage the reader.
- Mention characteristics of trees instead of actual species.
- Add page numbers.
- Add the Natural Resources and Conservation, and Historical Preservation and Design Committee and VTrans to the list of committees to work with.
- Move the Memorial Tree plan to year one.
- Develop the First Detector Program in year 3.
- Include list of street trees in year 1.
- Add to work plan, review Application for Shelburne Memorial Tree Planting annually.
- Appendices:

Remove the following:

- Town of Manchester Documents and add to the future Tree Ward Operations Manual.
- The City of Burlington Parks and Recreation form.
- Remove the Tree Crash report and the Replacement Cost Worksheet. Discuss these with the police department.

Lee to present the changes at our next meeting.

6. Finalize the Memorial Tree Planting Application

The committee reviewed the Application for Shelburne Memorial Tree Planting. Can the trees be a tax exempt donation to the town? Yes, Gail discussed this with Joe Colangelo.

Add information on how to pay for the trees on the form. Make checks payable to the Town of Shelburne Memorial Tree Fund.

7. Tree City USA designation for Shelburne Discussion

This topic will be postponed to year 4 of the tree plan.

8. Committee Work for 2016- Discussion

To be discussed postponed until next month.

9. Other Business

Bob Woodworth has resigned from the committee. His term was to end April 1.

Next year, request a specific amount of committee funding for the annual budget.

Need suggestions for a Tree Warden. Bring ideas to the next meeting.

- 9. Adjourn** Meeting was adjourned at 8:40 pm by Gail Henderson-King.

Respectfully submitted by,
Jan Gannon

Jan Gannon

DRAFT