



Town of Shelburne, Vermont

Draft Minutes
Water Commission
March 7, 2016

1. **Call to Order** – *John Schold Called the Meeting to Order at 5:02pm (Pete Gadue, Chair, Joined the Meeting via Phone)*
2. **Consider Approval of the Agenda** – *Motion by Mike Abrams, Second by Mike Reagan, Passed 4 – 0 Using Roll-Call Voting (Pete Gadue Joined the Meeting on Conference Call) (Steve Smith absent) the Agenda was Approved as Presented.*
3. **Consider Approving the Water Commission Minutes of February 1, 2016** – *Motion by Mike Abrams, Seconded by Mike Reagan, Passed 4 – 0 Using Roll-Call Voting, Minutes Approved as Presented.*
4. **Citizen Participation and Public Comments** – *None.*
5. **Update on Wake Robin Project and Kwiniaska with DRB Coordinator** – *Kate Mitchell, Shelburne's DRB Coordinator, was invited to discuss the Wake Robin Phase 3 and Kwiniaska project status at the Development Review Board. Without prior warning, Wake Robin's CEO, attorney, and other representatives attended the meeting to discuss the Water Commission's October 6, 2015 motion for the second permanent tank with 100% of costs for construction to be placed on Wake Robin and then the Town would own and maintain after erected. Wake Robin reps plan to submit additional information prior to the April meeting for review on the topic. Kate and Rick Lewis also discussed the potential issue of fire flows to Kwiniaska. No Action.*
6. **Update on plans for South Tank Maintenance** – *Motion by Mike Reagan, Seconded by Mike Abrams, Passed 4 – 0 Using Roll-Call Voting, the Water Commission Approved the South Tank Contract Amendment with Utility Services Group with the following edits: 1) Reduce total maintenance contract by the amount spent on engineering designs for the corral; 2) eliminate the clause starting July 2025.
This contract will next go to the Selectboard for ratification at their March 22, 2016 meeting.*
7. **Update on Proposed Transfer of North Tank to CWD** – *Motion by Mike Abrams, Seconded by Mike Reagan, Passed 4 – 0 Using Roll Call Voting, to Transfer the North Tank to Champlain Water District Subject to Ratification by the Selectboard.*
8. **Finance Director's Report** – *Peter Frankenburg provided the Commissioners with a Report*
9. **Water Superintendent's Report** – *Rick Lewis Updated the Commissioners*
10. **Town Manager's Report** – *Joe Colangelo Updated the Commissioners*
11. **Commissioner Concerns** – *Pete Gadue informed the Commissioners he was planning to step down as Chair at the next meeting. Pete will continue to serve as a member of the Commission.*
12. **Adjourn** – *Motion by Abrams, Seconded by Gadue, Passed 4 – 0 Using Roll Call Vote the Meeting Adjourned at 7:00pm (next meeting April 4, 2016.)*