

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTION ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTIONS BY THE SHELBURNE HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

March 24, 2016

Minutes

Members Attending:

Fritz Horton, Dorothea Penar, Ann Milovsoroff, David Webster, Tom Koerner

Staff Attending:

Dean Pierce, Kaitlin Mitchell

Others Attending:

Brian Precourt, Brad Daniel, Zach Sanders, Jim Brangan, Nate Brangan, Nathaniel Mick

Call to Order:

Dorothea Penar called the meeting to order at 8:20 a.m., following which Fritz Horton arrived.

Approval of Minutes:

Dorothea Penar moved to approve the minutes of March 10, 2016. David Webster seconded the motion, which was unanimously approved.

Design Review Application DR16-01- Precourt Investment Company, LLC. , Sign Package for Rite Aid, 30 & 40 Shelburne Shopping Park:

Brian Precourt presented the application materials which include new signage for Rite Aid and he showed a copy of a map he intends to use on the blank area of the façade per the prior recommendation of the HP&DRC. He explained he plans to have the map slightly enlarged, to about 3' x 4', and to have an area for pamphlets in lieu of a bulletin board. He also added that the DRB had recommended putting directional marking on the pavement to which the HP&DRC agreed. Tom Koerner suggested that adding a historic map for comparison to the map proposed by Mr. Precourt would be interesting and should be considered.

David Webster made a motion to accept the sign package as presented. Dorothea Penar seconded the motion, which was unanimously approved.

Design Review Application DR16-02 –Brad Daniel, Change of use (retail to business and professional offices), 935 Falls Road:

Brad Daniel and Zach Sanders, of Brad's Computer Services were present to discuss a change of use for the former Natalia's Market, located at 935 Falls Road, from a retail use to a business and professional office use. The purpose of the change is to allow for that location to become the new site of Brad's Computer Services. HP&DRC approval is required per Article XV, section 1520.2.

Dorothea Penar stated that the area has had businesses in the past and is an appropriate area for this type of use. All commission members agreed with her comments.

Dorothea Penar moved to recommend approval of the change of use from retail to business and professional offices for Brad's Computer Services. The motion was seconded by Ann Milovsoroff, and unanimously approved.

Dean Pierce left the meeting.

Discussion with Shelburne Boy Scout Troop 602 Regarding Bottle Drop Shed on Parade Ground:

Jim Brangan, Nate Brangan and Nathaniel Mick were all present for the conversation. Nate Brangan began the discussion concerning the location of the bottle return shed by first speaking about its purpose as a fundraising tool for the Boy Scouts. Through the proceeds made through the bottle return, the Boy Scouts have had the opportunity to travel to Normandy, France, the New River Gorge, and Washington D.C. They will also be visiting National Parks in Northern California and Southern Oregon this year. All of the trips are education and civic engagement based and serve the purpose of spreading Boy Scout values to the places they visit.

After listening, Dorothea Penar made formal introductions of all HP&DRC members present as well as staff. She then informed those present the significance of the Parade Ground, how it received its name, as well as the time and effort that had been spent developing an Open Space Plan for the Parade Ground. She expressed concern that if the HP&DRC permitted the bottle return shed to remain it could set precedence for anyone else who might want to use the area for purpose beyond what the Plan permitted. Additionally, she expressed that the Veterans Memorial was placed with due consideration for the Plan and that the bottle return shed takes away from the solemnity of the memorial. David Webster added, while he appreciates the shed's purpose and has used it himself, he agrees with Dorothea and thinks the location is inappropriate. A number of other locations were suggested including the Shelburne Shopping Park area and the area near the Pierson Library and Fire Department. Jim Brangan noted that they had decided on an alternate location but were unable to move the shed there as the ground was frozen and then the area was closed off by Mr. Wulfson (Vermont Railway) at the time they were able to move it.

Additional comments were made by Ann Milovsoroff, Fritz Horton and Tom Koerner of a similar nature to those made by David Webster and Dorothea Penar. As the conversation came to an end, it was decided that a site walk should take place at an unspecified date and time in the future with the Boy Scouts, the HP&DRC and the Town Manager to find a suitable location for the bottle return shed. Jim Brangan then took a moment to explain that this is the type of conversation and interaction is important for the Boy Scouts to learn about and better understand local government and its processes.

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Updates:

As Dean Pierce had left the meeting, there were no updates on the Design Guidelines or Planning Commission agenda items.

Other Business:

There was no other business.

Adjournment:

The meeting adjourned at 9:14 a.m.

Respectfully submitted,
Kaitlin Mitchell