



Town of Shelburne, Vermont

Draft Minutes
Water Commission
April 4, 2016 at 5PM
Shelburne Town Office, 5420 Shelburne Road, Staff Room

1. **Call to Order** – *Peter Gadue called the meeting to order at 5:02pm*
2. **Consider Approval of the Agenda** – *Motion by Steve, Seconded by John, Passed 4 – 0 (M. Regan arrived after this agenda item) the Agenda was Approved as Presented*
3. **Consider Approving the Water Commission Minutes of March 7, 2016** – *Motion by Mike Abrams, Seconded by John, Passed 5 – 0, Minutes were Approved as Presented*
4. **Citizen Participation and Public Comments** – *None.*
5. **Spear Street Water Line Breaks** – *Staff updated Commissioners on Spear Street waterline breaks and history of the line. Commissioners wanted to know more about fire flow standards, engineering; financial plans; potential cost-share with Kwiniaska.*

Staff will meet with CWD between now and the May meeting. Steve Vock will be invited to attend the next meeting, too.

6. **Consider establishing an additional charge per bill on the May 2016 quarter billing for unanticipated FY 2016 line repair expenses** – *Motion by Mike Regan, Seconded by John, Motion Failed on 0 – 4 Vote (Steve Smith Left to Respond to Fire Call) to Add a \$10 charge to the May 2016 quarterly bill for unanticipated FY2016 line repair expenses.*
7. **Wake Robin Project New Information** – *Commissioners indicated they were not interested in continuing a conversation with Wake Robin regarding their Phase 3 plans.*
8. **Finance Director's Report** – *Report was provided in the Commission packet.*
9. **Water Superintendent's Report** – *None.*
10. **Town Manager's Report** – *Provided update on North and South tanks.*
11. **Reorganizational Meeting - Elect New Chair/V. Chair** – *Motion by Steve Smith, Seconded by Mike Abrams to Nominate Mike Regan as Chair. Mike indicated he appreciated the nomination but was too busy to accept. Steve Smith then, with regret, withdrew his motion.*

Motion by Pete Gadue, Seconded by Mike Regan, Passed 5 – 0, John Schold was Elected Chair.

Motion by Mike Reagan, Seconded by Pete Gadue, Passed 5 – 0, Mike Abrams was Elected Vice-Chair.

12. **Commissioner Concerns** – *Mike Abrams provided a draft definition of residential, industrial, and commercial. Mike Regan indicated he would draft language for the policy with this language.*
13. **Sign Accounts Payable Warrants** – *Signed.*
14. **Adjourn** – *Motion by Pete, Seconded by Steve, Passed 5 – 0, Meeting Adjourned at 7:05pm (next meeting May 2, 2016 at 5pm)* **6:40pm**