

Draft Minutes for Pierson Library Trustees' Meeting
Thursday April 5, 2016
6:30 pm Pierson Library Conference Room

In attendance: Ruth Hagerman, Cathy Townsend, Erin Heins, Lauren Mathon, Barbara Comeau, Bonnie Christie, Cooper Birdsall
Lara Keenan, Director
Absent: Jane Osborne McKnight, Josh Ashooh

Discussion and Adoption of Reports

1. Approval of Agenda.

Bonnie moved to approve the agenda. Lauren seconded. Motion passed unanimously.

2. Approval of Minutes

Lauren moved to approve minutes from March, Erin seconded. Motion passed unanimously.

(Barbara joined the meeting)

3. Public Comment

None

4. Election of Officers

Ruth explained roles of officers and Steering Committee position.

Bonnie moved the election of the following slate of officers:

- Ruth, Chair
- Barbara, Treasurer
- Erin, Secretary
- Cathy as Steering Committee Rep.

Cathy seconded the motion. New board of officers approved unanimously,

5. Welcome New Trustees:

This is Bonnie's, Barbara's and Josh's first meeting – welcome! New trustees encouraged to attend Town's Open Meeting Law training (date to be determined).

Discussion of schedule of meetings for year.

Discussion of changing meeting time to 7 p.m.

6. Library Steering Committee Update

The LSCU has not met since last Trustee meeting. The LCSU is scheduled to meet April 7 at 1 p.m. so there will be a further update at the next Trustee meeting.

7 Executive Session to discuss fundraising study for new building.

Cathy moved to go into Executive Session, seconded by Lauren.

8. Policy manual review—preliminary discussion

Library policies that have been identified for discussion at upcoming meetings:

- Alcoholic beverages at library-hosted events*
- Historical collection policy*
- Conference room use*
- Responses of staff to legal issues, police requests*
- Volunteer screening and program*
- Drug usage in library*
- Gift acceptance policy*

Trustees discuss Alcohol Policy and reviewed policy drafted by Lara. This policy will be discussed further at May meeting. Lara and Barbara will attend State’s alcohol training and report back in May.

9. Next meeting May 19, 2016, library conference room at 7:00 p.m.

10. Meeting adjourns.

Lauren moved to adjourn at 8:40 p.m., Erin seconded. Motion to adjourn passed unanimously.