



Town of Shelburne, Vermont

Minutes
Water Commission
May 2, 2016 at 5PM

Civil Engineering Associates, 10 Mansfield View Lane, South Burlington

1. **Call to Order** – *John Schold called the meeting to order at 5pm.*
2. **Consider Approval of the Agenda** – *Motion by Pete Gadue, Seconded by M. Abrams, Passed 3 – 0 (M. Regan and S. Smith absent) Agenda was Approved with Following Amendments: #9 discussion item; not decision item; eliminate executive session.*
3. **Consider Approving the Water Commission Minutes of April 4, 2016*** - *Motion by Pete Seconded by M. Abrams, Passed 3 – 0 with Edits to Change “President” to “Chair” and “Vice-President” to “Vice Chair.”*
4. **Citizen Participation and Public Comments** – *None.*
5. **Discuss Spear Street Line Replacement Options, Engineering Plans, and Estimates** – *Commissioners discussed Spear Street with Steve Vock and Chris Gallipeau of CEA and Joe Duncan of CWD. CEA recommends PVC over ductile iron and initial estimates show cost of replacing line from the ‘Meter Pit’ to ‘Morse Dr.’ at \$345,000 and Morse to Collamer at \$60,000. For consideration at the June meeting the Commissioners asked for (i) better numbers; (ii) financing options; (iii) Town Manager to discuss the project with Chris Snyder.*
6. **Review First Draft Water Budget** – *Reviewed initial draft budget with staff. Will consider adoption at the next meeting.*
7. **Discuss CBC Report to Selectboard** – *Ann and Joe will develop draft for Commissioners to review at next meeting.*
8. **Consider Approving Rules of Procedure** – *Motion by Steve Smith, Seconded by M. Abrams. Passed 4 – 0, the Rules of Procedure were Adopted as Presented.*
9. **Consider Additional Category for Connection Fee Schedule** – *Discussion with no action.*
10. **Finance Director’s Report** – *Peter F. reported on YTD budget status.*
11. **Water Superintendent’s Report** – *Preparing for ‘Ice Pigging’*
12. **Town Manager’s Report** – *South Tank Maintenance; North Tank Transfer Preparation/Status; Updated on Plans to Place the waterline across the Parade Ground.*
13. **Commissioner Concerns** – *None.*
14. **Sign Accounts Payable Warrants** – *Motion by Pete G., Seconded by M. Abrams. Approve and Sign Accounts Payable Passed 4 – 0.*
15. **Adjourn** – *Motion by S. Smith, Seconded by Pete G, Meeting adjourned at 6:45pm. Next meeting June 6 at 5pm.*