

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

May 12, 2016

Minutes

Members Attending:

Fritz Horton, Tom Koerner, Ann Milovsoroff, Dorothea Penar, Eileen Warner, David Webster

Staff Attending:

Dean Pierce, Susan Cannizzaro

Others Attending:

Tim Lesberance, Maureen Bowman, Brian Sullivan

Call to Order:

Dorothea Penar called the meeting to order at 8:17 a.m.

Approval of Minutes:

Ann Milovsoroff moved to approve the minutes of April 26, 2016. Eileen Warner seconded the motion. Ann Milovsoroff requested that her comment regarding proposed landscaping at 26 Fisher Place include only service berry trees (i.e. delete the suggestion of ornamental pear trees.) The minutes were unanimously approved with this modification.

Fritz Horton arrived.

Design Review Application DR16-04 (Continued) – William Posey, 15 Fisher Place (FKA 516 Falls Road), Demolition of Existing Structure:

Dean Pierce noted that at the previous meeting, this application was continued; however a specified date was not included in the motion. It was suggested the application be continued until the June 9, 2016 meeting.

David Webster moved to continue Design Review Application DR16-04 until June 9, 2016. Ann Milovsoroff seconded the motion, which was unanimously approved.

Design Review Application DR16-05 – John & Lynn Russell / Dale Metz, 581 Falls Road, Addition of Gravel Parking Area:

Tim Lesberance was present for this application. Dean Pierce reminded the members that they had recently approved the reconstruction of a six-car carport structure at this property. The applicant is now requesting a new 20' x 60' gravel parking area (6 spaces) on the north side of the driveway across from the apartment building for additional tenant parking. He added that the request will require Site Plan approval, and Kate Mitchell is currently reviewing the application to determine if can be done administratively.

The members discussed possible screening of the parking area from Falls Road and suggestions included the planting of cedars or lilac bushes.

Following a brief discussion, Tom Koerner moved to approve the proposed 20' x 60' gravel parking area with the condition that the applicant plant two cedar trees or lilac bushes at the west end of the parking area. Fritz Horton seconded the motion, which was unanimously approved.

Discussion of Proposed Verizon Cellular Device on Utility Pole at 5332 Shelburne Road:

Maureen Bowman from EBI Consulting and Attorney Brian Sullivan were present for this discussion. Dean Pierce reminded the members that the discussion began in February and additional information was requested at that time. The project was temporarily put on hold, but is now ready to proceed. EBI Consulting has supplied some additional information and new photo examples of the proposed equipment. The members discussed the size of the equipment, where it will be installed on the pole, and potential health and environmental risks (which are considered benign).

Following further discussion, the members recommended that the equipment box be installed on the north or south side of the pole, at a higher level, and sheathed to minimize its visual impact.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that Brandy Saxton will be making a presentation at the Planning Commission meeting this evening. This will be the first of two public meetings. The second will be a presentation to the Selectboard at a future date yet to be determined.

Other Business:

Dean reported that the Selectboard has approved the Form Based Zoning without any changes. He will be making a presentation on FBZ to the Development Review Board possibly before their next meeting on May 18th.

Dean also stated that the Boy Scouts' bottle return box has been removed from the Parade Ground.

Adjournment:

The meeting adjourned at 9:10 a.m.

Respectfully submitted,
Susan Cannizzaro