



Town of Shelburne, Vermont

MINUTES

Water Commission

June 6, 2016 at 5PM

Shelburne Town Office, 5420 Shelburne Road, Staff Room

1. **Call to Order** – John Schold called the meeting to order at 5:10 pm
2. **Consider Approval of the Agenda** – Motion by Steve Smith, Seconded by Pete Gadue, Passed 3-0 (Mike Regan and Mike Abrams absent) Agenda Approved with Following Amendments: #13 executive session regarding Wake Robin was deleted.
3. **Consider Approving the Water Commission Minutes of May 2, 2016*** – Motion by Pete Gadue, Seconded by Steve Smith, Passed 3-0 Minutes Approved with Following Amendments: correct spelling of John Schold's name.
4. **Citizen Participation and Public Comments** – None
5. **Discuss Spear Street Line Replacement Options, Engineering Plans, and Estimates** – Rick Lewis explained that CEA received one quote from Island Excavation for \$381,450, which is close to CEA's estimate of ~\$400,000. The other contractors have been too busy to submit a quote.
6. **Consider Adopting Water Budget as Presented** – Motion to adopt the FY2016-17 Water Budget of \$1,128,407 with the corresponding water rate of \$6.10 per 1000 gallons by Steve Smith, Seconded by Pete Gadue, Passed 3-0
7. **Discuss Draft CBC Report to Selectboard** – Should highlight water tanks and cell tower revenue
8. **Consider Adjusting Connection Fee Schedule** – Commissioners reviewed the data regarding how other towns charge for water connections. Commissioners would like to review the submitted information and have staff do more research to present at the next meeting.
9. **Finance Director's Report** – Peter Frankenburg reported on YTD budget status.
10. **Water Superintendent's Report** – South Tank is almost complete. USG is currently mobilizing at the North Tank.
11. **Town Manager's Report** – None
12. **Commissioner Concerns** – Pete Gadue requested that Rick Lewis provide the quarterly number of unaccountable water amounts to the Water Commission citing Milton's recent issue with unaccounted water. Rick Lewis and Peter Frankenburg said they would work on this.
13. **Consider Entering Executive Session, Under the Provisions of 1 V.S.A. 313 (1) (e) ~~Probable or Pending Litigation, to Discuss Negotiations with Wake Robin and~~ 1 V.S.A. 313 (1) (a) Contracts, to Discuss Negotiations with Snyder Homes*** – Steve Smith motioned to find that premature general public knowledge regarding contracts would clearly place the Town at a substantial disadvantage, Seconded by Pete Gadue, Passed 3-0. Steve Smith

motioned to enter Executive Session, pursuant to 1 V.S.A. § 313 (1) (a) regarding contracts, Seconded by Pete Gadue, Passed 3-0.

Executive Session was entered at 6:25p.m.

Pete Gadue motioned to exit Executive Session, Seconded by Steve Smith.

Executive Session was exited at 6:40p.m. No action was taken as a result of Executive Session.

14. Sign Accounts Payable Warrants and Rules of Procedure

15. Adjourn – Steve Smith motioned to adjourn, Seconded by Pete Gadue. The meeting was adjourned at 6:45p.m.

* Decision Item

- Times allotted to each agenda item are approximate and may vary depending on the discussion.

Reasonable accommodations shall be provided upon request to ensure that this meeting is accessible to all individuals regardless of disability