

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**July 28, 2016  
Minutes**

**Members Attending:**

Tom Koerner, Ann Milovsoroff, Dorothea Penar, Eileen Warner, David Webster

**Staff Attending:**

Susan Cannizzaro, Kate Mitchell

**Others Attending:**

Kim Glynn

**Call to Order:**

Dorothea Penar called the meeting to order at 8:17 a.m.

**Approval of Minutes:**

David Webster moved to approve the minutes of July 14, 2016. Ann Milovsoroff seconded the motion, which was unanimously approved.

**Design Review Application DR16-04 (Continued) – William Posey, 15 Fisher Place (FKA 516 Falls Road), Demolition of Existing Structure**

Since no additional information has not been received from Mr. Posey for this application, David Webster moved to continue the application to August 25, 2016. Eileen Warner seconded the motion, which was unanimously approved.

**Design Review Application DR16-07 (Continued) – Donald Phelps, 104 Shelburnewood Drive, New Garage**

Mr. Phelps has reported to staff that he is working with a contractor on the design of his proposed garage, which will most likely be reduced in size due to cost. The plans are not yet available. David Webster moved to continue the application to August 11, 2016. Eileen Warner seconded the motion, which was unanimously approved.

**Design Review Application DR16-08 (Continued) – Kim Glynn, 82 Shelburnewood Drive, Site #157, New Tiny House**

Kim Glynn returned with additional information on her proposed tiny house. She showed actual photos of the unit on her laptop along with a site plan depicting the placement of the house on the site. She added that in the future she would like to add a small mudroom extension to the south elevation as well as a separate shed/studio which would be on wheels.

Building materials were discussed and are included on a spec sheet for the “CASA 802” home which was included with the original application. Tom Koerner noted that there is

no overhang on the gable ends and suggested an overhang be added. There was also a brief discussion regarding a slab foundation or a crawl space, as well as the front entrance steps. It was noted that elevations are missing from the application and should be submitted prior to the Development Review Board hearing.

David Webster moved to recommend approval of the application for the “CASA 802” Tiny House, with the addition of elevations and the front entrance step details for the file. Eileen Warner seconded the motion, which was unanimously approved.

**Upcoming Planning Commission Agenda Items:**

Dean Pierce was not in attendance; therefore, a Planning Commission update was not presented.

**Other Business:**

There was no other business.

**Adjournment:**

The meeting adjourned at 8:50 a.m.

Respectfully submitted,  
Susan Cannizzaro