

TOWN of SHELBURNE TREE ADVISORY COMMITTEE
Minutes of August 16, 2016 Meeting

Members Present: Ann Milovsoroff, Gail Henderson-King, Dave Hall, Jan Gannon

1. **Call to Order-** Gail called the meeting to order at 7:12 PM
2. **Review Agenda-** The agenda was approved as presented.
3. **Consider approval of minutes from July 13, 2016** – Dave motioned to approve the minutes and Ann seconded. The minutes were unanimously approved.
4. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** No citizen participation tonight.
5. **Shelburne Cultural Landscapes Brochure** – The brochures are still in the process of being distributed.
6. **Shelburne Tree Grant for Beach** – Coordination with Parks & Rec.
 - a. Jan to update Betsy Ciepliski, Parks & Rec Director, that we will be sending out the Invitation to Bid for the 3 River Birch Trees to be planted at the beach this fall. Gail will be dropping off a site plan.
 - b. Jan to ask Betsy how much it costs to take down a tree at the beach.
 - c. Gail to draft the invitation to bid for the River Birch trees.
 - d. Dave to speak with Joplin James, teacher at Shelburne Community School, about a tree planting celebration.
7. **Shelburne Memorial Tree Application** – Discussion of Nori Sims application for a memorial tree for Shelburne Beach.
 - a. The family would like a tree lilac. The plan is to plant between the beach house and the water.
8. **Shelburne Day Table** – Discussion on items to bring
 - a. Wear your t-shirt
 - b. Schedule
 - Dave and Ann- 8:30-11:15 AM
 - Jan and Gail- 11:15 AM to 2:00 PM
 - Tod -TBD

- c. Discussion on items to bring:
- Jan- raffle tickets, glass container and pots
 - Gail-table cloth, brochures, 1 page flyer on the tree committee, tree pamphlets, memorial tree applications
 - Dave- bring a framed article and a tree to raffle
 - Ann to see if there are free hand outs

9. Tree Inventory – Review of identified trees for further action

- a. The Dead, Poor and Fair condition map was reviewed. The tree walk was postponed until next meeting. The committee will approach the Selectboard about funding the pruning and removal of the necessary trees.

10. Other Business

On Tuesday, 8/23/16 the committee will be presenting our annual report to the Select Board. Gail will notify the committee of the time to attend. Plan is to request money from the Select Board for funding for tree maintenance.

Next meeting will be at 6:00 PM on 9/14 and will focus on the tree inventory. The meeting will be a site walk to focus on dead, fair and poor condition trees.

The committee worked on completing the Committees, Boards and Commissions (CBC) questionnaire.

VTrans- sent a report regarding the trees on Shelburne Rd. Gail will forward this to the committee members.

11. Adjourn

The meeting was adjourned at by Gail at 8:55 PM

Respectfully submitted by Jan Gannon
Tree Advisory Committee Secretary