

Town of Shelburne
Cemetery Commission Meeting

Thursday November 4, 2016
Shelburne Town Center

Drafted Minutes

Attendees: Stuart Morrow, Ron Gagnon, Deb Belcher, Chet Thabault, Carole Carlson, Ernie Goodrich

7:07 Call to order.

9/29/16 minutes approved with change and accepted.

Deb not on town server to date. Working with Symquest to set up access. Met with Diana and Colleen and went over town burial records and death certificates. Record access dates back to 1939.

Methodist Church had question on access to cemetery and asked about taking down cemetery sign on Church St. Sign will remain as is.

Ernie, cemetery supervisor made presentation of grounds, projects and tractors on hand. Hours, age and models. Zero turn was purchased last year. 3 JD mowers in inventory. 2 have high hours and will be sold and new mower purchased in spring. Also looking for sub compact tractor with bucket, used.

Town purchase policy reviewed.

Thank you letter from commission will be sent to cemetery employees

Will look into insurance, workman's comp for part time employees. Use of personal vehicles, etc.

Budget process started and will be finished at next meeting. Accounts, expenditures how posted being reviewed. Stuart will send out itemized expenditures to board for review.

Veterans flags will be removed 11/12/16.

Next meeting is scheduled for 12/1/16 @ 7:00pm at town center.

Adjourned: 8:45 pm
Drafted minutes