

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
November 8, 2016**

MEMBERS PRESENT: Gary von Stange (Chairman); Colleen Parker, Jerry Storey, John Kerr, Josh Dein.
ADMINISTRATION: Joe Colangelo, Town Manager.
OTHERS PRESENT: Charlie Baker, John Ziconni, Georgene Grover, Kristin Prior, Erica Eulau, Lissy Wolf, Dawn Keough-Schmidt, Vermont Integrated Architecture, Joanna Ralston, lee Krohn, Cathy Townsend, Heather McKim (Shelburne News).

EXECUTIVE SESSION

The Selectboard met in Executive Session at 6:45 PM to evaluate a public official.

1. CALL TO ORDER (regular meeting)

Chairman von Stange called the regular meeting to order at 7 PM.

2. APPROVE AGENDA

There were no changes to the agenda.

3. APPROVAL OF MINUTES

October 25, 2016

MOTION by Jerry Storey, SECOND by Colleen Parker, to approve the 10/25/16 minutes with correction of the spelling of “sergeant” and noting that Linda Lavallette is the woman who gave comment via telephone. VOTING: unanimous (5-0); motion carried.

November 7, 2016

Postponed until a quorum of those present at the 11/7/16 meeting are in attendance.

4. CITIZEN PARTICIPATION & PUBLIC COMMENT

There were no comments from the public.

5. SELECTBOARD COMMENTS

- Colleen Parker commented on the great job done with the town Halloween parade and festivities. Jerry Storey echoed the comments. John Kerr mentioned the public outreach by the police during Halloween giving treats to the children.
- John Kerr announced the meeting in Burlington on 11/14/16 to discuss the transportation corridor and rail/Amtrak. All are urged to attend.
- John Kerr extended congratulations to the involvement of the townspeople in the election. Voter turnout appears to be very high.

6. TOWN MANAGER’S REPORT

Joe Colangelo highlighted the following from the manager’s report posted online:

- A safety concerns meeting was held with Martindale residents regarding parking. An amendment to the parking ordinance is forthcoming for consideration by the Selectboard.
- The employees award luncheon was very successful with over 50 nominations by co-workers.
- Veterans Day ceremony is at the Veterans Memorial on 11/11/16 at 11 AM.

7. COMPENSATION PAYOUT TO FORMER TOWN CLERK

8. COMPENSATION TO BE PROVIDED TO THE TOWN TREASURER

Gary von Stange reported the former Town Clerk, Colleen Haag, is owed for earned but unused vacations days (\$9,409.52), sick days (\$15,801.60), health insurance coverage for November and December (\$1,012.64), and time assisting the new Town Clerk from October 10th through 31st (\$1,399.10). Colleen Haag will be working as the Town Treasurer at a rate of compensation beginning November 1, 2016 of \$27.50/hr.

MOTION by Colleen Parker, SECOND by Jerry Storey, to approve the compensation payout to the former Town Clerk and the compensation to be provided to the Town Treasurer as presented. VOTING: unanimous (5-0); motion carried.

9. UPDATE FROM CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION (CCRPC)

Charlie Baker, Executive Director of CCRPC, and John Ziconni, Chair of the CCRPC Executive Board, reported on the following:

- CCRPC is celebrating 50 years of providing service to municipalities where local funds are used to leverage state and federal funds for projects.
- CCRPC is drafting a regional energy plan and communicating with local planning commissions on locations in each town for renewable energy facilities and modeling how enough energy will be produced to meet demand. The draft plan is due May 2017.
- The dispatch study is looking at whether dispatch operations can be done more efficiently. Presently eight municipalities have dispatch operations. All towns will be kept informed of the results of the dispatch study. [Gary von Stange noted consolidation of dispatch operations by the state has put more work on dispatch in Shelburne without compensation from the state.]
- CCRPC bylaws are being revised to better outline the role of CCRPC with inter-municipal service agreements.
- CCRPC is acting as a facilitator of the opiate alliance which is doing a collective impact model.
- “Building Homes Together” initiative is being done to encourage more housing because the lack of available housing is a barrier to hiring. [Gary von Stange mentioned Shelburne’s facilitation of affordable housing in town. John Ziconni noted housing across the county is needed and not just affordable housing.]
- The state treasurer looked at funding and the numbers for water quality issues and is talking to ANR about how to make this a less expensive proposition to meet the requirements.

- Long term transportation priorities are being updated. The list of projects is three times what can be funded for the next 20 years so the list needs to be reviewed. More discussion will occur.

There was further discussion of towns having input into the review process for energy facilities before the Public Service Board (PSB). Charlie Baker said if the town plan is consistent with the regional energy plan then the town plan will get substantial deference as well before the PSB. Jerry Storey asked if other regional planning commissions are doing plans since a siting ordinance is highly local. Charlie Baker said every regional planning commission is doing the energy plan so towns can participate before the PSB. Jerry Storey asked how municipalities can aggregate into a point of view on an application. Charlie Baker said the regional planning commission are working with municipalities to identify the locations where energy development should not occur and this information will be on one countywide map. The state has done work on where the renewable energy facilities can be generated. John Ziconni added the legislature mandated the energy plan. Having input at the regional level is one step more than what the towns have now.

There was further discussion of affordable housing. Colleen Parker said Shelburne has a higher concentration of affordable housing compared to other towns in the county and there needs to be a balance because affordable homes absorb as many resources as higher end homes, but contribute less to the tax base. John Ziconni reiterated housing in general is needed so when a good proposal for housing in a designated growth area is received everything should be done to facilitate that happening.

John Kerr urged engaging local town managers in the transportation update.

Jerry Storey spoke positively about having a super local body (CCRPC) keeping faith in the concerted action where all recognize the need to involve other towns to solve a problem or identify a problem or get along on matters that cannot be just a sole town matter, such as economic development, transportation, law enforcement, clean water.

Gary von Stange recognized the depth of experience of John Ziconni.

10. ANNUAL CBC REPORTS

Social Services Committee

With a quorum of members on the Social Services Committee present, Georgene Grover called the meeting to order at 7:49 PM and noted the mission statement for the committee has been revised. Another change is funding will go to local needs in town rather than to the United Way to be dispersed. The committee is assessing the needs in town.

MOTION by Colleen Parker, SECOND by John Kerr, to amend the mission of Shelburne Social Services Committee to address the variety of needs of residents of Shelburne and support organizations that serve them. VOTING: unanimous (5-0); motion carried.

11. APPOINTMENTS TO COMMISSIONS, BOARDS, COMMITTEES*Social Services Committee*

The Selectboard interviewed Kristin Prior for a position on the Social Services Committee. Ms. Prior briefly reviewed her position in the Agency of Human Services and expressed her interest in serving the town.

MOTION by Jerry Storey, SECOND by Josh Dein, to appoint Kristin Prior to the Social Services Committee for a term beginning immediately and ending March 31, 2019. VOTING: unanimous (5-0); motion carried.

With no further business and without objection the Social Services Committee meeting was adjourned at 8:02 PM.

Dog Park Committee

The Selectboard interviewed Erica Eulau and Lissy Wolf for positions on the Dog Park Committee. Both candidates mentioned their use of the dog park and the desire to give back to the community.

MOTION by Jerry Storey, SECOND by Colleen Parker, to appoint Erica Eulau to the Dog Park Committee for a term beginning immediately and ending March 31, 2018. VOTING: unanimous (5-0); motion carried.

MOTION by Colleen Parker, SECOND by Jerry Storey, to appoint Lissy Wolf to the Dog Park Committee for a term beginning immediately and ending March 31, 2018. VOTING: unanimous (5-0); motion carried.

Tree Advisory Committee

The Selectboard interviewed Dawn Keough-Schmidt for a position on the Tree Advisory Committee. Ms. Keough-Schmidt mentioned her work as an art teacher and interest and appreciation of nature and trees and wanting to educate the public so all can be good stewards of nature.

MOTION by Jerry Storey, SECOND by Josh Dein, to appoint Dawn Keough-Schmidt to the Tree Advisory Committee for a term beginning immediately and ending March 31, 2018. VOTING: unanimous (5-0); motion carried.

Joe Colangelo mentioned the town has 136 volunteer positions and to date 135 are filled.

12. PUBLIC HEARING: Parking Ordinance Amendments to create a one lane, alternating traffic condition at the Bay Road underpass

The public hearing resumed. Jerry Storey confirmed the comments from Linda Lavallette were received by the Selectboard. John Kerr suggested leaving the stop signs in place over the winter months and removing the bollards under the bridge to see if two way traffic at a slower speed accomplishes the objective. Josh Dein said the suggested configuration could be another pilot project, and there may be other ideas. The area under the bridge could be a pedestrian walkway. State law requires yielding to anyone in the

walkway. The Bay Road underpass is part of a longer term study of the entire corridor. Colleen Parker concurred with continuing the pilot as suggested by Mr. Kerr.

MOTION by Jerry Storey, SECOND by John Kerr, to close the public hearing on the parking ordinance amendment. VOTING: unanimous (5-0); motion carried.

MOTION by Jerry Storey, SECOND by Colleen Parker, to amend the stop sign ordinance by adding to paragraph 3 “west bound and east bound approaches to the Bay Road railroad underpass”. VOTING: 0 ayes, 5 nays (Gary von Stange, Colleen Parker, John Kerr, Jerry Storey, Josh Dein); motion did not carry.

MOTION by Colleen Parker, SECOND by Jerry Storey, to authorize the Town Manager to go forward with extending the pilot program pursuant to the discussion regarding retaining the stop signs and removing the bollards. VOTING: unanimous (5-0); motion carried.

13. LIBRARY CENTER PROJECT PREFERRED ALTERNATIVE

Vermont Integrated Architecture presented two options for the library center: Bridge Option that connects the new library building to the town center building and the Scoop Option that connects to the historic town hall. The floor plans and amenities for both options were reviewed. Next steps will be a presentation of the preferred alternative to the public for feedback and support of the project.

Joanna Ralston spoke in support of the Scoop Option.

Lee Krohn commended the steering committee on the thoughtful and thorough process.

Cathy Townsend reported a spot poll of over 300 people showed the vast majority of respondents said they would support public funding for the new library building.

Following further discussion the consensus of the Selectboard is the Scoop Option as the preferred alternative.

14. MATERIALS FOR FY2018 GENERAL FUND BUDGET & BUDGET SCHEDULE

Joe Colangelo pointed out each department head produced a narrative on three budget scenarios (decrease, status quo, increase) and the impact on their budget by each. The narratives will be discussed at the 11/22/16 meeting. Staff is recommending 11/14/16 be the full day budget session.

There was brief discussion of wrapping up the budget meetings in December if possible.

MOTION by Jerry Storey, SECOND by Colleen Parker, to approve the budget scheduled with one change addressing the January 17, 2017 meeting which may not be needed. VOTING: unanimous (5-0); motion carried.

15. GRANT APPLICATION FOR FIRE DEPARTMENT

Joe Colangelo explained the grant application to replace electronic devices in the Fire Department which are included in the budget if the grant is not received. The grant has a 5% cash match.

MOTION by Colleen Parker, SECOND by Jerry Storey, to approve the grant application for the Fire Department as presented. VOTING: unanimous (5-0); motion carried.

16. ADJOURNMENT

MOTION by Colleen Parker, SECOND by Jerry Storey, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 9:42 PM.

RecScty: MERiordan