

TOWN of SHELBURNE TREE ADVISORY MINUTES
Minutes of November 16, 2016 Meeting

Members Present: Ann Milovsoroff, Gail Henderson-King, David Hall, Tod Warner, Hope Johnson, Dawn Keough Schmidt

1. **Call to Order** - Gail called the meeting to order at 7:06 PM. Tod agreed to take minutes tonight as Jan could not make the meeting.
2. **Review Agenda** - The agenda was approved as presented.
3. **Consider approval of minutes from October 12, 2016** – Dawn’s name is spelled incorrectly – it should be Dawn Keough Schmidt. Tod motioned to approve the minutes and David seconded with amendment to Dawn’s last name. The minutes were unanimously approved.
4. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** – No citizen participation tonight.
5. **Welcome New Members to our Committee!** – Welcomed new members Dawn and Hope. There was much discussion and praise for Treebeard! Gail mentioned that she saw Norm recently and he so greatly appreciated being part of our committee.
6. **Shelburne FY2018 Budget** – Hope prepared a listing of nearby towns’ tree budgets that she shared. Much discussion ensued on a proposed budget for the committee and town regarding trees. David recommended that we budget for committee members and town staff to attend conferences - Building & Grounds employees to learn about tree care.

Recommended budget items:

- Attendance for committee members and Town staff at 2 tree conferences – estimate \$1,500.
- Marketing – estimate \$200.
- Consultant: certified tree arborist for 2 days per year for liability assessment – estimate \$2,000.
- Purchase and plant 10 new trees – estimate \$7,500.
- Removal of 10 trees at Town Beach – estimate \$10,000.
- Removal of 10 trees in town rights-of-way and/or public properties – estimate \$10,000.

- Annual maintenance of existing trees – estimate \$3,000 for Parade Ground aeration of the soil/vertical mulching in farmer’s market area, \$3,000 for Beach, \$5,000 for road rights-of-way.

Gail will send the budget summary to everyone for final review before submitting it to the Select Board.

7. **Shelburne Beach Landscape Master Plan** – Gail gave a quick update of David Raphael’s UVM class working on master landscape plan for the Beach. Students will prepare their own plan and a final class presentation will be on December 5th at 1:45 pm at UVM. All are invited to attend. Gail will forward email regarding UVM final class presentation to committee members.
8. **Shelburne Cultural Landscapes Brochure** – Jan told Gail that she has distributed all of her brochures. At this point, we will hold with further distribution until the Spring 2017.
9. **Shelburne Tree Grant for Beach** – Gail will prepare needed paperwork to officially close out the Shelburne tree grant for the trees planted at the beach.

10. Other Business

Some suggested project ideas by Dawn: create a calendar of trees with catchy tree names, create a Shelburne tree house that could be used for educating people about trees; and a once a month article in the Shelburne News regarding trees of Shelburne, taking an educational approach. She also suggested creating a logo for our committee. The committee is very excited about both possibilities and agreed to discuss further with the 2017 work plan at their next meeting.

Branch Out Burlington is helping to spread the word about our committee in their post on Front Porch Forum. They also agreed to contribute tree seedlings to our committee for handing out in the Spring 2017.

The memorial tree marker has been installed at the Beach. We need to photograph and send to Nori Sims.

We have a meeting set up with the Shelburne / Charlotte Rotary on December 7th at 7:30 am. All are welcome to attend.

Ann presented bills for attending the ISA Conference last month. Gail will forward to Joe Colangelo for payment.

The Committee agreed to meet on the first Wednesday of the month starting in December.

11. Adjourn – Gail adjourned the meeting at 8:45 pm.

Respectfully submitted,
Tod Warner

DRAFT