

TOWN of SHELBURNE TREE ADVISORY COMMITTEE
Minutes of December 7, 2016 Meeting

Members Present: Gail Henderson-King, David Hall, Tod Warner, Hope Johnson, Dawn Keough Schmidt, Jan Gannon

1. **Call to Order** - Gail called the meeting to order at 7:10 pm.
2. **Review Agenda** - The agenda was approved as presented.
3. **Consider approval of minutes from November 16, 2016** - The date of the beach landscape masterplan is 12/15, not 12/5. David made a motion to approve the minutes with changes and Tod seconded. The minutes were unanimously approved.
4. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** - No citizen participation at this meeting.
5. **Shelburne FY2018 Budget** - Discussion on recommendations for budget from Tree Advisory Committee for the 2017- 2018 budget.

David presented information from VJ Comai on a proposal of root invigoration work on the town parade grounds. The cost of the estimate is \$5,780. They will be taking compressed air and rototilling the soil, then adding compost and biochar and then mulching the area. The plan is to expand the mulch bed and not trim the lower branches to try to stop automobile and foot traffic close to the trees. Annual maintenance of existing trees at the Parade Ground costs will be doubled to \$6,000.

- Recommend adding to the budget, justification for the line items.
- Re-organize the budget to have the maintenance first, education/training second, tree removal third and new plantings fourth.
- Check in January for new grant opportunities to support our budget.
<http://vtcommunityforestry.org/resources/financial-technical-assistance/vermont-urban-community-forestry-grants>

6. **Tree Advisory Committee 2017 Goals and Priorities** – Discussion / outline of goals and priorities for next year.
 - Monthly article Shelburne News - Bring suggestions for names of the committee.
 - Select board adopt tree management plan.

- Apply for Tree City designation
- Logo for the committee- Dawn to bring some different designs.
- Identify trees that require maintenance.
- Apply for grant from the UCF division.
- Work with the recreation commission on beach landscape masterplan.
- Develop marketing plan and fund raising.
- Work with DRB and Library committee on masterplan for plantings.

7. **Other Business**

- Article from VJ Comai in the Shelburne News.
- Rotary suggested:
 - o Working with DRB on masterplan for plantings.
 - o Document the special trees in Shelburne.
- Marcella Clayton is interested in being on the committee.
- Select Budget presentation on 12/14 2:00 PM at the Town Offices.
- UVM student presentation on 12/15 at 1:30 PM at Jeffords Hall, Room 112.

8. **Adjourn** The meeting was adjourned at 8:20 PM by Gail.

Respectfully submitted by,

Jan Gannon
Shelburne Tree Advisory Committee Secretary