

**TOWN of SHELBURNE TREE ADVISORY COMMITTEE**  
**Minutes of January 4, 2016 Meeting**

Members Present: Gail Henderson-King, David Hall, Tod Warner, Hope Johnson, Jan Gannon, Ann Milovsoroff

1. **Call to Order** - Gail called the meeting to order at 7:07 pm.
2. **Review Agenda** - The agenda was amended to add a recap of the beach presentation.
3. **Consider approval of minutes from December 7, 2016** - David made a motion to approve the minutes and Tod seconded. The minutes were unanimously approved.
4. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** - No citizen participation at this meeting.
5. **Shelburne FY2018 Budget** – Follow up on recommendations for budget from Tree Advisory Committee
  - There is \$10,000 for tree maintenance for all departments in the proposed budget. This is a start for our committee. We asked for \$52,000.
  - Recommendation is to start earlier in the year for budget preparation with more itemization of costs.
  - Gail to follow up with Joe Colangelo as to the final status of the budget and Peter Frankenburg on what is the amount currently in the Tree Fund.
6. **Tree Advisory Committee 2017 Goals and Priorities** – Final goals and priorities for 2017:
  - Monthly article Shelburne News:
    - Proposed name of article/column: Leaf Lit
    - Hope will speak with Boston at the Shelburne News about coordinating this.
    - Highlight a tree a month that grows in Shelburne.
    - Post the Shelburne News articles on the Town Tree Advisory Committee webpage.
  - Have Select board adopt the tree management plan.
  - Logo for the committee - Dawn to bring some different designs.
  - Identify trees that require maintenance and submit the list to the Town two times a year.
  - Apply for grants from Vermont Urban and Community Forestry and other agencies.
  - Work with new Town buildings and grounds employees on proper tree maintenance.
  - Work with the Parks and Recreation Committee on beach landscape masterplan.
  - Develop marketing and fund raising plan.
  - Work with DRB and Library committee on masterplan for plantings.

7. **Grant Opportunities** – Discussion of grant opportunities and application deadlines.

Hope to continue to do more research on available grants. Information she has found so far:

- Vermont UCF- Canopy and Canopy mini grants.
- Gail to contact Elise Schadler about Tree City Designation and invite her to a future meeting.
- Community Forest Program – US Forest Service grant opportunities.

8. **Other Business**

- Dawn has been working on the logo and will bring them to a future meeting.
- David to take a picture of the memorial marker at the beach and send it to Gail.
- Create a list of memorial trees planted in Shelburne.
- Beach presentation- Approximately 30 UVM students gave presentations.
  - A creative idea was to add steps down to the boat launch.
  - Add Adirondack chairs
- Town Report due Jan 16, 2017. Gail to write the first draft and send it to the committee for review.

9. **Adjourn** - The meeting was adjourned at 8:25 pm.

Respectfully submitted by,  
Jan Gannon  
Shelburne Tree Advisory Tree Committee