



# *Town of Shelburne, Vermont*

## MINUTES

Water Commission

January 7, 2019 at 5PM

Shelburne Town Office, 5420 Shelburne Road,

**Meeting Room 1**

MEMBERS PRESENT: John Schold (Chair), Pete Gadue, Steve Smith, (John Day and Michael Regan absent)

ADMINISTRATION: Rick Lewis Water Superintendent, Peter Frankenburg, Finance Director, Lee Krohn, Town Manager

1. **Call to Order** – John Schold called the meeting to order at 5:00pm.
2. **\*Consider Approval of the Agenda**– *Motion by Schold to approve. Seconded by Smith and approved 3-0.*
3. **\*Approval of Minutes of October 1, 2018** – *Motion by Schold to approve. Seconded by Gadue and approved 3-0.*
4. **Citizen Participation and Public Comments** - None
5. **Finance Director's Report** – Peter Frankenburg distributed a budget status report. Finances on track. 61% of retail sales – on track with typical annual patterns; misc. revenue – CD cashed, to be reinvested. Water supply @ 48% of budget, but with new December bill, will be @ 56%. Both are typically higher quarters of usage. Repairs to date about 17% of budget. Overall budget on track, no issues of concern.
6. **Water Superintendent's Report** – Rick Lewis reported. MOUs for Wake Robin and Shelburne Farms...no action needed tonight. Both are required by their state permits. Neither other party has yet signed off; no known issues, but should be reviewed; let us know if any concerns; can await next meeting for approval. Still a possible shared project with Shelburne Farms that could benefit them and the water system.

Corrosion report reviewed: appears to confirm that corrosion problems are not due to stray current. Appears that torn or incomplete poly wrap of ductile iron pipe may be at issue, combined with “aggressive” reactivity of soils. May need more soil sampling to find ‘hot spots’ and to map areas of major concern. East Lake, Orchard Road areas are very ‘hot’. Limited sampling due to cost.

There are conflicting professional opinions whether poly wrapped DI pipe is a very good or very bad approach. CWD has similar problems, and we are working together with them on this issue. PVC lifespan may be 55 years; ductile iron may be 100 years, although corrosive soils clearly limit that. Map and plan to come before the Commission before sent to the State.

Kwiniaska final plan is in process; developer asking about when payment is due. Need to coordinate with DRB process for timing. Phasing may be OK; need to request payment before building permits are issued. No apparent conflict with the developer on cost; just questions of timing.

7. **Town Manager's Report** – Lee Krohn reported on Town budget preparations and process, and Ongoing matters related to the dog park.
8. **Commissioner Concerns** – Gadue reported CWD budget settled @ 3% increase. Corollary increase to water users. Gadue question regarding Falls/Marsett Road project and possibility of a valve on Marsett by Hillside Terrace so if there's a water break on RT 7, water could flow in this direction instead... is this feasible? Lewis responded that the valve is in place, and could be connected in line when the RT 7 water line is upgraded. Not the highest priority for the water system at this time.
9. **Sign Accounts Payable Warrants**
10. **Adjourn\*** - *Motion by Schold to adjourn; seconded by Gadue and approved 3-0.* The meeting ended at 5:50 P.M.

Respectfully submitted by Lee Krohn, Town Manager