

## Housing Subcommittee Meeting Notes

January 8, 2018

6:00 – 7:00 pm

### Present:

Ron Bouchard, Chair  
Pam Brangan, Vice-Chair  
Casey McNeil, Secretary  
Mark Brooks  
Dean Pierce, Director of Planning and Zoning, Town of Shelburne

Absent: Brian Precourt

1. Approval of Agenda – Mark moved to approve the agenda, Pam 2<sup>nd</sup>. Unanimous approval.
2. Open to the Public – No public present
3. HAMLETS: The task handed down by the Planning Commission was:

“Identifying and prioritizing criteria that are important to determining the location of hamlets. As part of this work, the housing Committee will include ‘weights’ for the criteria, since not all criteria will be equally important.”

To begin, Ron Bouchard, Chair discussed his understanding of what defines a Hamlet and the criteria he believed to be important in the development of a Hamlet in Shelburne. Ron then opened the floor for the other subcommittee members and Dean Pierce, Director of Planning and Zoning, Town of Shelburne, to present their understanding of Hamlets. Discussion followed.

Various characteristics were discussed, the three key characteristics that define a Hamlet in Shelburne, as determined by the subcommittee members and Dean, were as follows:

- Hamlets have a unique identity, i.e. a focal point or amenity.
- Hamlets have a high density, i.e. four homes per acre & are walkable.
- Hamlets are positioned on or off of a public road, potentially at an intersection.

At the conclusion of the discussion, Ron agreed to document subcommittee members’ findings and submit a report to the Planning Commission for review.

4. New Business – None.
5. Next meeting: Monday, February 5, 2018 at 6:00PM, pending direction from Planning Commission.
6. Adjournment – Moved to adjourn at 7:00 pm.