



Town of Shelburne, Vermont

MINUTES

Water Commission

January 9, 2017 at 5PM

Shelburne Town Office, 5420 Shelburne Road, Meeting Room 1

1. **Call to Order** – John Schold called the meeting to order at 5pm.
2. **Consider Approval of the Agenda** – *Motion by Pete Gadue, Seconded by Mike Regan with item 6 moved up, then item 13 next. Passed 5-0.*
3. **Consider Approving the Water Commission Minutes of November 7, 2016** – *Motion by John Schold with amendment showing Pete Gadue arriving later instead of absent. Seconded by Mike Regan. Passed 5-0.*
and December 5, 2016 - *Motion by Pete Gadue with amendment showing Steve Smith and Mike Regan absent. Seconded by Mike Smith. Passed 3-0 with Steve Smith and Mike Regan abstaining.*
4. **Citizen Participation and Public Comments** - none
5. **Discuss Spear Street Line Capacity** – See item 13
6. **Consider Approving Wake Robin Secondary Tank** – Mike O'Brian from Wake Robin was present. Water Superintendent Rick Lewis said that the Fire Chief signed off on a smaller permanent secondary water tank at Wake Robin – with a capacity lowered from 183,000 gallons to 80,000 gallons. Pete Gadue asked how this will affect capacity. CEA Engineer Steve Vock said that a day's use is only 30,000 gallons. CEA Engineer Chris Galepeau said that the secondary tank is only in use when the primary tank is out of service. He said the secondary tank will never be used as a primary tank. *Pete Gadue motioned that per the Shelburne Water Superintendent's recommendation, the Water Commission approves Wake Robin's secondary water tank with capacity reduced to 80,000 with Wake Robin assuming the cost of the project. Seconded by Mike Regan. Passed 5-0.*
7. **Update on Possible Kwiniaska Development Water Connections** – After reviewing the water connection scenarios, Pete Gadue said he thinks we need to discuss capacity constraints with Snyder Homes. Town Manager Joe Colangelo said he would reach out to Chris Snyder to invite him to the next Water Commission Meeting.
8. **Approve Draft Language for Annual Report** – Deferred to next meeting.
9. **Consider Approving Water Budget Schedule** – The Water Commission will review an initial draft in April, a second draft in May, and approve a final draft in June.
10. **Finance Director's Report** – Not much to report. One water break on Falls Road.
11. **Water Superintendent's Report** – Spear Street Waterline work is starting.
12. **Town Manager's Report** - None

- 13. Consider Entering Executive Session, Under the Provisions of 1 V.S.A. 313 (1) (a) Contracts, to Discuss Contract Negotiations with CWD and South Burlington Regarding Spear Street Line Capacity** - *John Schold motioned to find that premature general public knowledge regarding contract negotiations would clearly place the Town at a substantial disadvantage. Seconded by Mike Regan. Passed 5-0. John Schold motioned to enter executive session, pursuant to 1 V.S.A. § 313 (1) (a) regarding contract proposed by the City of South Burlington's Water Department. Seconded by Mike Regan. Passed 5-0. Staff and CEA Engineers entered executive session. Pete Gadue recused himself due to his position on the Champlain Water District board.*

Executive Session was entered at 5:30PM and ended at 6:25PM. No Action was taken.

- 14. Commissioner Concerns** – Pete Gadue said that the Champlain Water District Budget will be signed tomorrow and will be sent to Towns on Monday. John Schold asked if he could get a copy of CWD's bylaws as they were not on the website. Pete Gadue said he would get them for Schold.

15. Sign Accounts Payable Warrants

- 16. Adjourn** – The meeting was adjourned at 6:55PM.

* Decision Item

- Times allotted to each agenda item are approximate and may vary depending on the discussion.

Reasonable accommodations shall be provided upon request to ensure that this meeting is accessible to all individuals regardless of disability