

TOWN of SHELBURNE TREE ADVISORY COMMITTEE
Minutes of January 9, 2019 Meeting

Members present: Gail Henderson-King, Tod Warner, David Hall, Jan Gannon, Ann Milovsoroff, Hope Johnson
Guests: Elise Schadler; Lee Krohn, Town Manager

1. **Call to Order** - The meeting was called to order at 6:12 pm.
2. **Review Agenda** - The agenda was modified to move the Emerald Ash Borer (EAB) Management for Municipalities presentation to the first topic.
3. **The Emerald Ash Borer (EAB) Management for Municipalities presentation by Elise Schadler**
 - Elise Schadler of the Vermont Urban and Community Forestry Program (UCF) gave a presentation on EAB management geared to municipalities.
 - “Don’t be rash with our ash”. Don’t cut down all ash trees right now. We still have time to complete a management plan.
 - Gail to post the links for home owners regarding EAB.
 - Elise to email the presentation to the committee.
4. **Consider approval of minutes from December 12, 2018** Tod made a motion to approve the amended minutes and David seconded. The minutes were unanimously approved.
5. **Citizen Participation (Opportunity for public comment on any Committee)** - No Citizen participation this month.
6. **Tree City USA Designation Renewal Application** – Discuss application due in February 2019.
 - Gail has been working on the application.
 - The committee needs to calculate the # of hours of volunteer participation. Dave to calculate his hours and expenses and send to Gail. Gail to send a draft proposal to the committee for review prior to submitting.
7. **Tree Warden Report** – Dave gave an update on the Town Center project. The Town Center Project placed barriers around the drip lines of the cedar trees. He is still working on the barriers around the Norway Maples and placement of the sewer lines. There is a meeting next week about the sewer lines.

- Dave to contact the Boy Scouts to see if they could help us spread additional woodchips on the Town Parade Ground to augment last year's project and help to delineate the trees prior to the start of the Shelburne farmers market.

8. FY 2018 Annual Report – Discuss proposed draft annual report due this week.

- Lee Krohn sent an email regarding what he would like in the annual report. This includes key accomplishments, challenges, goals, and highlights for the year.
- Topics to include:
 - Tree City USA designation
 - Arbor Day celebration including planting the 5 Korean Maples
 - Tree root invigoration on the Parade Grounds
 - EAB planning
 - Continued work on the tree inventory
 - Grant opportunities
 - Working on tree construction standards and tree protection standards

9. 2019 UCF Grant Application – Discuss preparation of Grant Application and materials due this month.

- This is a \$2,000 matching grant. The goal is to request funds for our EAB management plan and next steps.
- The committee discussed purchasing 2 iPads and hiring interns to identify the location of the ash trees in Shelburne.
- Elise liked the idea of purchasing iPads to be used for the tree inventory and recommended purchasing iPads with cellular reception and Wi-Fi. Jan did a quick search on-line during the meeting and the cost appears to be around \$460 each. There was also discussion about posting on Front Porch Forum to see if residents have older iPads they are not using that they might want to donate to this cause.
- For matching funds, the suggestion is to use the tree conservation fund dollars and in-kind donations.
- Gail will send the grant application around for the committee to volunteer to complete different sections.

10. Adjourn- The meeting was adjourned by Gail at 8:00 pm.

Respectfully submitted by
Jan Gannon, Secretary, Shelburne Tree Advisory Committee

Approved by Shelburne Tree Advisory Committee on _____