

**Shelburne Recreation Committee**  
**\*Draft\* Minutes**  
**Wednesday, Jan. 10, 6:00 PM**

**Members Present:** Peggy Coutu, Renee Davitt, Susan McLellan, Marv Thomas, Lynn Ann Prom

**Staff Present:** Betsy Cieplicki

**Public Present:** Jeff McBride

**Called to order at 6:10 p.m.**

The Minutes from Oct. 25, 2017 were reviewed, but were not approved as a quorum was not present at the time.

**Public Comments:** None

**Director's Report:** See attached below. No discussion ensued.

**BEACH HOUSE PROJECT:** Jeff McBride summarized his major design points to date and presented a Budget Estimate. He explained the decision to change some materials based on costs for the project, and brought samples to demonstrate. The estimated cost of his design is \$304,300 not including the contracting fee. At an estimated 15%, the contracting fee would be \$45,645, bringing the project total to just approximately \$350,000.

Marv inquired about the flooring material, which Jeff explained would be concrete in the main structure for its ease of maintenance and durability. It can be textured and stained as well. Marv was concerned about slipping in the changing rooms and expressed interest in looking into other finish materials for that space. The "porch" of the structure which is a 3 sided enclosed space, would have wood floors use Ipe. This wood is rot resistant, environmentally sustainable, long lasting. Its new reddish tone fades to a grey over time. It does not need to be stained or treated annually to withstand the elements.

Susan inquired about how inflation would affect the building costs if this project is pushed out 5 years. Discussion followed on possible scenarios and rough estimates, but too many factors surrounding the economy and regarding supply and demand of materials are hard to predict for an accurate amount off hand.

The general consensus of the Committee Members present is that they are happy with the design and budget estimate. They support presenting to the public and will work on rolling this out at Back to the Beach in March.

## UPCOMING EVENT PLANNING:

- *Winterfest* (Feb. 3, 12pm-3pm): Discussed who would be able to attend and help as well as what we are offering for entertainment this year.

- *Me & My Guy Dance* (Feb. 16, 6:30-8:30pm): Discussed who would be able to help at the event. No changes to format are expected or suggested.

- *Champlain Classic Race*: Based on declining participation numbers over the last 7 years and difficulty in maintaining race integrity with rising costs, hardship finding volunteers and other outside factors, we have decided to cancel this annual event. Marv motioned to no longer offer it, Renee seconded the motion and it passed 5-0. Betsy proposed an alternative event to focus on family health and fitness and promote fun participation instead of the competitive race environment. The race market is over saturated and isn't our "bread and butter". Discussion and brainstorming about such an event took place and will continue at the next meeting.

- *Summer Concerts*: We are waiting for dates to be confirmed with Shelburne Farms, but have started reaching out to bands to check availability and pricing for the 2018 summer series. Booking should be complete in before end of January. Discussion was held on outside vendors for concession and how to determine the vendor(s) for this year. With only five committee members present and a range of opinions on the matter, it was tabled until the February meeting for further discussion.

The meeting was adjourned at 7:50 pm.

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## Director's Report

### Winter Program Summary:

Youth Basketball – 81	Ski & Ride Program - 57
Young Rembrandts -11	Karate -10
Boot Camp -11	Tai Chi - 24
Snowmobile Safety Course – 7	

**Jan. Office Update:** In addition to daily admin operations, Sue is organizing chaperones and getting info out to Bolton After School Ski and Ride participants. She has updated online registration to open Spring Little League already. She is also putting together the Town Report.

Betsy is currently focused on planning all spring and summer programs and events that take place from March through Aug. and creating the Program Brochure. Format changes are expected due to mailing regulations and increasing costs. We are currently exploring the best option to continue to provide a printed brochure within budget.

(Office update continued) In order to meet print deadlines for planned events, Peggy is actively seeking 2018 event sponsors.

**Library/ Town Hall Construction update:** We anticipate that Town Hall will not be available for use starting in July 2018 going through Fall of 2019. This is impacting programs we manage, as well as many of our regular customers who rent the space. Scheduling for the next year will be a challenge, as overflow from the Town Hall trickles into the already busy Town Center spaces, including the gym, activity room and meeting rooms.

The construction project is working on permitting now, and Betsy has a meeting with the project manager and architects on Thursday to review and sign off on the plans (required of all Department heads).