

1/19/2017
Pierson Library Steering Committee Meeting
Draft Minutes

In Attendance: Alice Winn, Cathy Townsend, Lara Keenan, Joe Colangelo and AJ Humphrey

Lara called meeting to order at 1:05

Joe moved to approve agenda, Alice seconded, motion passed unanimously.

Joe moved to approve minutes from 1/12/17 meeting, Alice seconded, motion passed unanimously after discussion regarding a Steering Committee presentation at Town Meeting. A presentation at Town Meeting may not take place. If granted, it would be a very brief announcement. The Steering Committee will have a presence at Town Meeting - a booth or table. To further expand, members of the committee all have different ideas and thoughts on how to move forward as a group. Ongoing discussion.

Discussion regarding survey details and costs. Balance keeping survey related costs low with providing the public with as much information as possible. Differing ideas about best expenditures for this next step.

Joe made a motion that we approve the amount necessary to do the survey at no higher than \$11,000 (\$10,500 preferred) plus a retainer for VIA support in the process, not to exceed \$1,500. Cathy seconded. Discussion: Results of the survey will let us know where we stand as a group and help direct next steps. Some members expressed concerns regarding expense of survey. Important for us to follow through and give community members their chance to speak. Majority of selectboard members supported the survey idea. Motion passed unanimously.

AJ will follow up with Michael and work with him and Andrea (VIA) on the survey questions. The accompanying letter to be sent with the survey will be created collaboratively. We will ask volunteers to help stuff envelopes- Trustees, Friends of Pierson Library, Selectboard members, SCS, Rotary and or Historical Society members.

AJ will look into postage and related details and also follow up with local printer.

Surveys will be sent to all registered voters in Shelburne.

Next meeting, 1/30/17 at 1:00pm, will request a draft survey prepared for this meeting. Revisit outreach details/planning on 1/30, as well as adding another committee member. Value in having a local business person to advise us. Could provide insight regarding informational piece.

Alice made a motion to adjourn

Joe seconded, meeting adjourned at 2:30