

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
January 19, 2021**

***Meeting held via teleconference.**

MEMBERS PRESENT: Jerry Storey (Chair); Jaime Heins, Mike Ashooh, Mary Kehoe, Kate Lalley.

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Dean Pierce, Planning Director; Chris Robinson, Wastewater Superintendent; Paul Goodrich, Highway Superintendent; Mike Thomas, Police Lt.; Jerry Ouimet, Fire Chief; John Goodrich, Deputy Fire Chief; Betsy Cieplicki, Recreation Director; Kevin Unrath, Library Director.

OTHERS PRESENT: Members of the public participating in the meeting included Don Porter, Tom Tompkins, Gail Albert, David Leckey, James Mack, Lou Maguire, Hank Harder, Dan York, Lilly Young, Phillip Foy, Susa McLellan, Jacques Larose, Cate Cross, Laura Latka, Marcy Webster/Media Factory.

1. CALL TO ORDER

Chair Jerry Storey called the teleconference meeting to order at 7 PM, explained the procedure to be followed, and held rollcall.

2. APPROVE AGENDA

MOTION by Mary Kehoe, **SECOND** by Kate Lalley, to approve the agenda as presented. **VOTING** by rollcall: unanimous (3-0) [Jaime Heins and Mike Ashooh not present for vote]; motion carried.

3. MINUTES

January 12, 2021

Postponed to the next meeting.

4. PUBLIC COMMENT

None.

5. SELECTBOARD COMMENTS

- The Selectboard wished the best for the country.

6. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- The meeting with the Planning Commission on regulatory reform was positive and productive.

- Megan Nick. World Cup skier in aerial freestyle and formerly from Shelburne, won a World Cup event held in Russia.

7. CBC APPOINTMENT(S)

Social Services Committee

The Selectboard interviewed Louis Maguire for a position on the Social Services Committee. Mr. Maguire said he has served on various committees in the community and is interested in continuing to be involved.

MOTION by Mary Kehoe, SECOND by Jaime Heins, to appoint Louis Maguire to the Social Services Committee for a term to be determined by the Town Manager. VOTING by rollcall: unanimous (5-0); motion carried.

8. ECONOMIC DEVELOPMENT INITIATIVE UPDATE

Economic development consultant, David Leckey, reviewed the scope of work being undertaken in the economic development initiative he is spearheading. The scope includes meeting with up to 100 stakeholders in the community to discuss economic development in Shelburne and sharing the themes that are heard with two outside growth management/land use planning experts, Tom Daniels and Ed McMann, and connecting with other towns in the country that have a state highway through the center of the town. From this action steps and a strategy to stretch over the next five years will be formulated. Periodic updates on progress will be provided to the Selectboard.

The Selectboard will forward pertinent information (studies conducted by the town on the Route 7 corridor, for example) and any suggestions to assist Mr. Leckey in his work.

9. PUBLIC HEARING (continued): FY2022 Budget

The public hearing resumed at 7:28 PM.

Police Training

Police Lt. Thomas discussed officer training initiatives focused on de-escalation, harassment, ethics, anti-bias policing, social media, and other areas to address current issues facing contemporary policing.

Financing Options for Fire Dept. Capital Requests

Fire Chief Ouimet reported the purchase of Car 1 replacement has been pushed out a year, the marine boat cost reduced to \$85,000 can be covered by the Equipment Fund, and the radio upgrade can be delayed and covered by the Equipment Fund after July 1, 2022.

Open Space Fund

There was discussion of including \$30,000 plus a match of up to \$5,000 to private donations or \$50,000 in the budget for the Open Space Fund. There was discussion of open land in the town being a limited resource and the value to the community in terms of stormwater mitigation and passive recreation.

Gail Albert said the original proposal was to put in \$50,000 in funding and increase the amount by \$5,000 each year until \$75,000 is reached.

Sue McLellan acknowledged there are many important things to do in the town with taxpayer money, but once land is gone it is gone. Also, individuals in support of funding the Open Space Fund at the higher amount are not averse to doing fund raising.

Economic Development Increase to \$50,000

There was discussion of increasing the economic development line item to the original amount of \$50,000 to fund a position. Mary Kehoe suggested waiting until the action plan from David Leckey is received before increasing the budget. Jerry Storey asked what can be accomplished by doubling the budget. The Town Manager will follow up with David Leckey to offer some ideas.

Highway Paving Budget

Paul Goodrich, Highway Superintendent, expressed concern that cutting the paving budget will result in roads falling apart and not being safe.

MOTION by Mary Kehoe, SECOND by Mike Ashooh, to conclude the public hearing on the FY2021-2022 budget. VOTING by rollcall: unanimous (5-0); motion carried.

The public hearing was closed at 8:26 PM.

10. NET METERING SOLAR AMENDMENT/AGREEMENTS

Lee Krohn reported the Town Attorney vetted the amendment and agreements and confirmed that the Town remains "whole" regarding total solar credits, just split between several solar projects instead of the previous single project. Phillip Foy of Encore Solar was in attendance to answer any questions.

MOTION by Mike Ashooh, SECOND by Mary Kehoe, to accept the Net Metering Amendment/Agreements (three new contracts) as presented, and authorize the Town Manager to sign the documents on behalf of the Selectboard. VOTING by rollcall: unanimous (5-0); motion carried.

11. WASTEWATER ALLOCATION

MOTION by Mary Kehoe, SECOND by Kate Lalley, to approve a wastewater allocation of 210 gpd for a single-family house at 168 Caspian Lane. VOTING by rollcall: unanimous (5-0); motion carried.

12. EMERGENCY WASTEWATER ALLOCATION

Lee Krohn reported the onsite septic system at 575 Mount Philo Road has failed and according to the property owner's engineer, there is no suitable replacement area for on-site septic. Sought is an emergency allocation and permission to connect to the municipal sewer system. The property lies just outside the Town's sewer service area. The

wastewater allocation ordinance makes provision to allow such connections if circumstances justify.

Chris Robinson, Water Quality Superintendent, stated there is sufficient allocation and the property owner would be responsible for the cost of permits, licensing, manhole tie-in, and any other associated costs. There are already a few other properties in town outside the sewer service area that connected to the municipal system.

Jacques Larose, CEA, said the delay in the request is because the waterline to the property had to be located before the sewer line location could be designed.

MOTION by Mary Kehoe, SECOND by Mike Ashooh, to grant the request for an emergency wastewater allocation of 210 gpd at 575 Mt. Philo Road subject to the terms and conditions imposed by the Town. VOTING by rollcall: unanimous (5-0); motion carried.

Property owner Henry Harder, 575 Mt. Philo Road, thanked the Selectboard for this.

13. LOAN WITH NATIONAL BANK OF MIDDLEBURY

MOTION by Mary Kehoe, SECOND by Jaime Heins, to approve a loan with National Bank of Middlebury for \$72,500 at an interest rate of 2.07% for the refinance of a Wastewater Department tanker truck. VOTING by rollcall: unanimous (5-0); motion carried.

14. EXECUTIVE SESSION: Town Manager Evaluation

MOTION by Mary Kehoe, SECOND by Jaime Heins, pursuant to 1VSA313 to enter Executive Session to consider appointment or employment or evaluation of a public officer, and to invite the Town Manager to participate at the appropriate time. VOTING by rollcall: unanimous (5-0); motion carried.

Executive Session was convened at 9 PM and adjourned at 9:46 PM.

15. ADJOURNMENT

MOTION by Mary Kehoe, SECOND by Kate Lalley, to adjourn the meeting at 9:47 P.M. VOTING by rollcall: unanimous (5-0); motion carried.

The meeting was adjourned at 9:47 PM.

RScty by tape MEJordan

For the Selectboard

Approved to reconvene meeting

01-26-2021

Date