

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

January 23, 2020

Minutes

Members Attending:

Lauren Giannullo, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, Eileen Warner, David Webster

Staff Attending:

Susan Cannizzaro, Dean Pierce

Others Attending:

Shawn Sweeney

Call to Order:

Fritz Horton called the meeting to order at 8:31 a.m., and introductions were made.

Minutes of Meeting:

Ann Milovsoroff moved to approve the minutes of December 19, 2019. Marc Vincent seconded the motion, which was unanimously approved.

**Design Review Application DR20-01 – Glenn and Barbara Johnson / Sweeney
Design Build, 636 Falls Road:**

Shawn Sweeney was present for this application. He reminded the Commission that he appeared before them last November seeking approval for a new garage, but then decided to return with an application for the complete project which includes the removal of the existing garage, a new one-car garage with an attached porch, and an addition to the west side of the home. Also, the existing front door and dormer windows will be replaced.

The existing garage will be removed to make room for the addition to the rear of the house, and a new garage and covered porch will be constructed to the south of the house. The garage and single-story addition will have white vinyl clapboard siding and windows to match the main house. The garage will have a galvanized metal roof and the addition will have architectural shingles. The large dormer picture window will be replaced with three double-hung windows and the new front door will be a simple design with panels on the lower portion and a single pane of glass on the upper portion.

There was discussion regarding the design of the proposed front door, with many feeling it appears like a back door. It was questioned whether Mr. Sweeney can find a new door that more resembles the existing door. He replied that he will look into other options. David Webster stated that the existing door is most likely not the original door.

Lauren Giannullo moved to recommend approval of the application as submitted, with the exception of the proposed replacement front door, which the Commission will reconsider at a later date upon receipt of other design options. Marc Vincent seconded the motion, which was unanimously approved.

Shawn Sweeney left the meeting.

Update on CLG Grant:

Dean Pierce reported that the CLG grant application for the update to the Historic Sites and Structures Survey has been submitted. He expects to receive notification on the status within the next few days.

Potential Grant Opportunities:

There was nothing new to report on this matter.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that the Planning Commission will be meeting with the Town's attorney tonight to gather information on the process to review a Telecommunication Application that has been received for two amateur radio antennas which will be in excess of 70' tall at a property on Dorset Street.

Other Business:

Dean Pierce stated he has reminded the Town Manager that the HP&DRC would like to be included on the February 25th Selectboard agenda to address the repairs to the Town Hall clock.

Dean also reported that the DRB Coordinator / Assistant Zoning Officer position has been advertised and resumes are being received.

Adjournment:

There being no further business, David Webster moved to adjourn at 9:10 a.m. Eileen Warner seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro