

TOWN of SHELBURNE TREE ADVISORY COMMITTEE
Minutes of February 1, 2017 Meeting

Members Present: Gail Henderson-King, David Hall, Tod Warner, Hope Johnson, Jan Gannon

1. **Call to Order**
 - a. Gail called the meeting to order at 7:08 pm.
2. **Review Agenda**
 - a. Add beach master plan discussion to the agenda.
3. **Consider approval of minutes from December 7, 2017**
 - a. David made a motion to approve the minutes and Tod seconded. The minutes were unanimously approved as presented.
4. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)**
 - a. No citizen participation at this meeting.
5. **Shelburne FY2018 Budget Update**
 - a. \$5,100 tree removal in Highway Budget
 - b. \$10,000 Tree Conservation in Miscellaneous
 - c. Other line items may have money- Dave to follow up with Betsy Cieplicki and Gail to follow-up with Joe Colangelo about other available funds. Gail is working with Peter Frankenburg to find out how much money we have in our tree fund.
6. **Tree Advisory Committee 2017 Goals and Priorities** – Prioritize goals and projects for 2017
 - a. Top maintenance priorities-
 - i. Health of trees on Parade Ground
 - ii. Pruning trees at the beach
 - iii. Health of trees on the Town Green
7. **Monthly Shelburne News Article** – Update on articles, ideas
 - a. Hope talked to Boston Neary from Shelburne News about a monthly column. 500 words. We can use the content from the Vermont Urban and Community Forestry website as long as we reference their web site.
 - b. Dawn to write the first article the beginning of April about our committee.
 - c. Dawn to write the second article that will be published the week of Arbor Day if possible.
 - d. Dawn to write the June will focus on the Sycamore tree.
 - e. Hope to contact Boston about the frequency of VJ's articles.

8. **Tree Advisory Committee Logo** – Review draft logos- postponed to next month.
9. **Tree City USA, Tree Inventory, and Other**
Elise Schadler discussion with Tree Advisory Committee
 - a. Grants program to run this year. The grants will come out in a few weeks. Vermont Arbor Day Conference will be on May 4th in Montpelier.
 - b. Tree City USA- Plan is to apply for next year. Requirements are:
 - i. Tree Board or Department
 - ii. Annual Arbor Day Proclamation and Observance
 - iii. A community forestry program with an annual budget of at least \$2 per capita. Includes volunteer hours.
 - iv. A Tree Care Ordinance
 - c. Tree Inventory
 - i. All trees on portal can be exported in excel to update the information and then import it back in. Don't change the columns. Can delete trees, but not add them.
 - ii. Could use volunteers to review, confirm and update the inventory. Decide what streets to inventory and then split into teams.
 - iii. Emerald Ash Borer- Charlotte is starting to think about a preparation plan for this invasive species.
10. **Grant Opportunities** – Update of grant opportunities and application deadlines
 - a. Hope did more research on available grants. Information she has found so far:
 - Please refer to the attached handout.
 - b. Hope to follow-up with the Arbor Day Foundation
11. **Other Business**
 - a. David to follow-up with Joe Colangelo about the pruning of the Korean Maples at the Veteran's Memorial.
 - b. Terms- Up for renewal
 - i. Jan and Ann: Jan has agreed to another term.
 - c. David Raphael to present master plans for the beach at an upcoming meeting.
12. **Adjourn**
 - a. The meeting was adjourned at 8:40 pm.

Respectfully submitted by,
Jan Gannon
Shelburne Tree Advisory Tree Committee

Tree and Forest Grants

Vermont Urban & Community Forestry Program:

1. Caring for Canopy Grant: \$500. to \$ 5,000. (Project cost \$1,000-\$10,000, 50/50 match)

Inventories, protection and streetscape plan development, tree planting and maintenance, training opportunities, public policy development.

2. Canopy Mini Grant: Up to \$500. (max. total project cost \$1,000., 50/50 match)

Smaller projects that could include Arbor Day activities, tree purchase, training opportunities, promotional material, equipment or reference material.

*As of 2/1/17, grants have not been announced for 2017.

Arbor Day Foundation:

Alliance for Community Trees (AFCT) is a network of community-based organizations dedicated to planting and caring for trees and include non-profits, towns and cities. Municipalities get tools and resources to make the case for urban trees to other stakeholders in their city (town). Membership required, \$125.00 (budget of less than \$99,000.)

1. Access to Community Awards

Over the last 2 years, AFCT has distributed over one million dollars to members of the network.

*The criteria for and the specifics of the awards were not on the website, and access to the list of members was not available. Will need to contact ADF directly.

Open Space Institute:

Community Forest Fund

Provides small support grants and substantial capitol grants for communities to conserve woodland via conservation easements, i.e. town forests, in Maine, New Hampshire and Vermont (Barre Town forest is an example).

US Forest Service Community Forest and Open Space Conservation Program:

Grants to provide financial assistance to local governments to establish community forests.

American Forest Foundation:

Supports tree stewardship and forest education for private landowners. See "Landowners Create Bird Habitat in Vermont", attached. Great resource to share with Shelburne residents.

Project Learning Tree offers grants to support student-driven environmental work. 2/1/17 HJ