

**TOWN OF SHELBURNE
BOARD OF CIVIL AUTHORITY
MINUTES OF MEETING
February 12, 2018**

DRAFT

MEMBERS PRESENT: Tom Little (Chair); Nancy Baker, Jennifer Leopold, George Schiavone, Randy Rowland, Mary Kehoe, Pete Gadue, Bill Deming, Lee Suskin, Rebecca Moore, Laura Gannon-Murakami, David Webster, Gary von Stange, Jaime Heins, Bob Lake, Joan Lenes [via telephone].

ADMINISTRATION: Diana Vachon, Town Clerk.

OTHERS PRESENT: None.

1. CALL TO ORDER

Chairman Tom Little called the meeting to order at 7:05 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

August 28, 2017

MOTION by David Webster, SECOND by Bill Deming, to approve the minutes of August 28, 2017 as written. VOTING: 13 ayes, 1 abstention (Lee Suskin)[Rebecca Moore and Bob Lake not present for vote]; motion carried.

4. TABLETS AND PRINTERS FOR AUGUST 2018 PRIMARY

Diana Vachon said tablets with braille to assist people with impairment in voting will be available for the August 2018 primary. There will be two systems per district (total of four systems). With the tablet the voter enters their vote and a ballot is then printed out. The state has signed a contract for the equipment per the federally mandated requirement.

Diana Vachon will see if there is any training offered on the system and if there is audio assistance as well as braille.

5. CHECKLIST CHANGES AND APPROVE VOTER CHALLENGES

The BCA reviewed the following documents:

- Purge List, 8/28/17 to 2/6/18
- Add List with 222 new voters since August 2017
- Challenge List with active voters who need to be challenged as of 7/25/17
- List of voters challenged as of August 2017

MOTION by Jaime Heins, SECOND by Mary Kehoe, to acknowledge receipt, accept and approve the purged voter list from 8/28/17 to 2/6/18.

DISCUSSION: Chairman Little said he will confirm the need for the motion going forward before the next meeting of the BCA.

VOTING: unanimous; motion carried.

There was discussion of the challenge list and initiating the challenges that may result in the voter being purged from the voter checklist. The same names may appear on the challenge list and the purge list. There was discussion of residents on the challenge list who likely will not return to town, but this is not known for certain. Gary von Stange said if there is the intent to return the individual should be allowed to vote until there is a change of address on file.

MOTION by Nancy Baker, SECOND by Gary von Stange, to authorize the Town Clerk to initiate the challenge process and resolve any overlap between the challenge and purge lists. VOTING: unanimous; motion carried.

6. ELECTION OFFICIALS TOWN MEETING ELECTION MARCH 2018

The list of volunteers at the election table for town meeting elections on March 5th and 6th, 2018 was reviewed. Joan Lenes said two sets of two people each are needed to transport ballots to CVU and run the ballots through the machine for the March voting. There are two runs, one at 3 PM and one at 7 PM.

Nancy Baker and Joan Lenes will handle the 3 PM run and Randy Rowland and David Webster will handle the 7 PM run. Hallway tables will be covered by George Schiavone from 7 AM to 11 AM and Nancy Baker from 11 AM to 3 PM. Lee Suskin will serve a JP from 7 AM to 7 PM and Bob Lake will be in attendance all day as Constable.

Tom Little noted there will be a combined school district meeting on March 5th, but no school presentation at town meeting.

7. ROLE OF JUSTICE OF PEACE AND COMPENSATION POLICY

There was discussion of poll workers and JPs being paid for election work. Diana Vachon said in the past some people have requested payment (\$12/hour in Shelburne) and others have volunteered. There was agreement a consistent process is needed. Following further discussion there was agreement all workers should be given a timesheet to complete if payment is requested, but JPs should not be paid.

MOTION by George Schiavone, SECOND by Gary von Stange, that Justice of Peace presence and work at the town primary and general elections is part of the elected duties and shall not be compensated. VOTING: unanimous; motion carried.

8. OTHER BUSINESS

George Schiavone commended Diana Vachon for the thorough job done on the voter checklist.

9. ADJOURNMENT

MOTION by Nancy Baker, SECOND by Laura Gannon-Murakami, to adjourn. VOTING: unanimous; motion carried.

The meeting was adjourned at 7:45 PM.

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