



Town of Shelburne, Vermont

Minutes
Stormwater Advisory Committee
February 13, 2018 @ 3PM
Shelburne Town Offices, Meeting Room 2

Members: Marty Illick (Chair), Chris Davis* (Vice Chair), John DuBrul, Chip Stulen. Susan Moegenburg, Mike Schramm (via teleconference), Dick Elkins (absent). *arrived at 3:20

Administration: Ann Janda (absent), Chris Robinson

Others: Tom DiPietro (consultant), South Burlington Deputy Public Works Director

1. **Call to Order** – Marty called the meeting to order at 3:05PM.
2. **Consider Approval of the Agenda** – *Motion by Susan Moegenburg to approve, seconded by John DuBrul. Passed 6-0.*
3. **Approve Minutes from February 6, 2018 Meeting** – *Motion by Susan Moegenburg to approve, seconded by Chip Stulen. Passed 5-0, John Dubrul Abstained.*
4. **Discuss Draft Stormwater Ordinance and SUFA** – Tom DiPietro walked the committee through a second reading through the draft ordinance and the Stormwater Upgrade Feasibility Analysis (SUFA). Edits from the first reading were not incorporated for the second reading due to lack of staff time. Committee members will read through both drafts and submit comments to Ann Janda before the next meeting.
5. **Review Draft Credit Manual** – Tom DiPietro provided and walked through the draft credit manual. Committee members will read through the draft manual and submit comments to Ann Janda before the next meeting.
6. **Assign Action Items** - Committee members will read through the draft ordinance, draft SUFA, and draft credit manual and submit comments to Ann Janda before the next meeting.
 - Updated Phasing and Outreach Plan – Chris Robinson will create a Gantt Chart to assist in organizing the tasks and milestones.
7. **Other:** Marty Illick and Susan Moegenburg have requested more detailed minutes be taken. Chris Robinson will inquire about having a person attend the meetings specifically for recording minutes.

8. **Next Meeting** – Scheduled for February 20th. Susan Moegenburg suggested that the committee use this meeting to develop a list of needed policy papers. The March 6th meeting is cancelled due to being Town Meeting Day.

9. **Adjourn** - No specific motion taken. *Marty requested adjournment, all approved 6-0.*