

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**February 23, 2017**

**Minutes**

**Members Attending:**

Tom Koerner, Ann Milovsoroff, Eileen Warner, Marc Vincent, David Webster

**Staff Attending:**

Dean Pierce, Susan Cannizzaro, Kate Mitchell

**Others Attending:**

Lyn Wood, Brian Precourt

**Call to Order:**

David Webster called the meeting to order at 8:20 a.m. and chaired the meeting.

**Approval of Minutes:**

Marc Vincent moved to accept the minutes of February 9, 2017. Eileen Warner seconded the motion, which was unanimously approved.

**Upcoming Planning Commission Agenda Items:**

The order of the agenda was modified while awaiting the arrival of the applicant. Dean Pierce reported that the Planning Commission will be meeting this evening and they will be discussing the Town Plan which will expire in February 2019. The Commission continues to work on various zoning issues and will soon be discussing design review as it relates to the Shelburnewood Mobile Home Park.

Lyn Wood and Brian Precourt arrived.

**Design Review Application DR17-03 – St. Catherine of Siena Parish, 92 Church Street, Relocation or Demolition of the existing parish hall to allow for the construction of a new expansion on the existing church:**

Lyn Wood, Architect from Smith Alvarez Sienkiewicz, and church parishioner Brian Precourt were present for this discussion. This proposal is for the removal (demolition or relocation) of the existing parish hall and an expansion to the existing church building. The parish hall was originally used as a chapel for workers at Shelburne Farms and was moved to its current location. There is a possibility that Shelburne Farms would relocate the building back to the Farms, but this would be costly (\$30-35,000) and may not be feasible due to its condition and the infrastructure that now exists in the Village. The building's interior is in dire need of repair and functionally no longer serves the needs of the church.

The proposed expansion would include the addition of two transepts to the church, along with a single-story gathering hall and a two-story parish hall and office space. The expansion would also allow for storage which is currently being done in the rectory and is no longer allowed by the catholic diocese. The design allows for the existing church to remain as the distinct primary structure.

The transepts would have stain glass windows with a brick façade to match the church. The gathering hall would have clad wood double hung windows with clapboard siding, and the parish hall would have clad wood windows, including some transom windows on the south elevation with cedar shingle siding.

Discussion followed regarding trim, gable details, window proportions, and the roof color.

The Commission members reacted favorably to the proposal and will continue to have further discussion on the matter.

Marc Vincent moved to continue the application to the March 9<sup>th</sup> meeting. Eileen Warner seconded the motion, which was unanimously approved.

**Other Business:**

There was no other business.

**Adjournment:**

The meeting adjourned at 10:00 a.m.

Respectfully submitted,  
Susan Cannizzaro