

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELburne HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELburne HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

February 27, 2020

Minutes

Members Attending:

Fritz Horton, Tom Koerner, Eileen Warner, David Webster

Staff Attending:

Britney Aube, Susan Cannizzaro, Dean Pierce

Others Attending:

Joseph Cava, Adam Hannah

Call to Order:

Fritz Horton called the meeting to order at 8:33 a.m., and introductions were made.

Approval of Minutes:

Approval of the February 13, 2020 minutes was tabled due to the lack of a quorum of those present at that meeting.

Design Review Application DR20-02 – Adam Hannah, 1023 Falls Road:

Adam Hannah was present for this application. He reviewed his proposed project which involves converting one bay of an existing two-car garage to a mudroom and laundry area. There will be no change to the footprint. The garage door on the west elevation will be replaced with a single man door and a double-hung aluminum clad window and there will be a new French-style sliding door on the east elevation. The siding affected will be repaired or replaced and will match the existing wood siding. The members reviewed the information submitted with the application and raised some questions, including the window design on the sliding door. Mr. Hannah replied that there will be divided lights at the top of the door as shown in the photograph submitted with the application.

Tom Koerner moved to recommend approval of the application, with the French-style sliding door to have divided lights at the top as shown in the photograph submitted. David Webster seconded the motion, which was unanimously approved.

Adam Hannah left the meeting.

Update on CLG Grant:

Dean Pierce reported that he has received notice that the \$6,000 CLG grant has been awarded. This requires a 60/40 match, resulting in the Town's portion being \$4,000 for a total of \$10,000 for the update to the Historic Sites and Structures Survey. An RFP will need to be developed and distributed for the project.

Potential Grant Opportunities/Town Hall Clock:

Fritz Horton reported that he has sent a letter to the Selectboard asking for their support to have the Town Hall clock evaluated by a professional to determine why it is not working properly and to provide an estimate to have it repaired. David Webster stated that he did some research and found that the clock is either a Seth Thomas #5 or #12. He added that whoever is hired to do the evaluation should have experience and knowledge of the workings of Seth Thomas clocks.

Upcoming Planning Commission items:

Dean Pierce reported that the previous Planning Commission meeting was dedicated to the Telecommunication Application for the ham radio towers to be located on a Dorset Street property. Dean expects this discussion will be continued on at least one or two more Planning Commission agendas.

Tonight the Planning Commission will be hosting a discussion regarding potential development in the northern part of Town. This will be an opportunity for residents to voice their concerns.

Other Business:

There was no other business.

Adjournment:

The meeting adjourned at 9:06 a.m.

Respectfully submitted,
Susan Cannizzaro