

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELburne HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELburne HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

March 8, 2018

Minutes

Members Attending:

Fritz Horton, Dorothea Penar, David Webster, Tom Koerner, Ann Milovsoroff, Eileen Warner (Ann Milovsoroff and Eileen Warner arrived during the discussion of DR18-03)

Staff Attending:

Dean Pierce

Others Attending: Chuck Dunham

Call to Order:

Fritz Horton called the meeting to order at 8:30 a.m.

Approval of Minutes:

Consideration of the minutes of January 11, 2018, and March 1, 2018, was deferred due to the lack of a quorum able to vote on these minutes.

Design Review Application DR18-03 – Shelburne Methodist Church, 30 Church Street:

Chuck Dunham appeared to represent the application, which proposes installation of replacement steps on the west side of the church. The proposed steps would be composed of pre-cast concrete and feature metal railings. The design of the steps is reflected in supplemental photographs submitted as part of the application. Two railing options—rounded and flat—also are depicted in photographs submitted as part of the application.

[Ann Milovsoroff and Eileen Warner arrived.]

David Webster asked Mr. Dunham about the intended design of the railing. Mr. Dunham responded by asking members of the Commission: Which do you prefer? A discussion of the railing design and other matters ensued. Eileen Warner asked about the design of other steps on the building. Ann Milovsoroff inquired whether the color of the concrete used to make the steps could be darkened. Tom Koerner offered that the steps will darken over time. He also indicated that concrete used to make steps can be colored with some added expense. Eileen Warner suggested that the new steps match the color of the steps located at the front of the building. Dorothea Penar wondered if plantings in the area west of the steps would be appropriate to mitigate visual impacts. Ann Milovsoroff opined that she prefers coloring the steps because any plantings would take time to grow and would require maintenance. The group revisited the design of the railings, with the majority expressing preference for the flat design.

David Webster made a motion recommending approval of the application as presented, on the condition that the concrete used to make the steps be darkened. Dorothea Penar seconded the motion, and proceeded to ask if the motion might be modified to specify use of the flat metal railings. David Webster restated the motion to recommend approval of the application as presented, on the condition that the concrete used to make the steps be darkened and that steps feature the flat metal railing design. Dorothea Penar concurred. The motion was approved, with five voting in favor (Fritz Horton, Dorothea Penar, David Webster, Ann Milovsoroff, Eileen Warner) and one opposed (Tom Koerner).

Approval of Minutes:

Having expanded its quorum, the group again considered of the minutes of January 11, 2018, and March 1, 2018. Dorothea Penar moved approval of the minutes for January 11, with David Webster seconding. The minutes were approved unanimously by those who had attended the January 11 meeting. Dorothea Penar then moved approval of the minutes for March 1, with Ann Milovsoroff seconding. The minutes were approved unanimously by those who had attended the March 1 meeting, and Fritz Horton, who was absent, abstained.

Upcoming Planning Commission items:

Dean Pierce reminded Commissioners about the opportunity for the group and for individuals to comment on the Town Plan. The Historic and Cultural Resources section of the Plan will be revisited at the March 22nd meeting and again at the April 19th meeting. Dorothea Penar briefly mentioned previous discussions regarding infill.

Other Business:

Dorothea Penar reminded the group that the discussion of incentives has been scheduled for April, a time when all members are expected to be in Town. Dorothea also mentioned her plans to seek reappointment to the Commission but urged the Town to search for a long term replacement. Tom Koerner then commented on the unkempt appearance of the Parade Ground, specifically the area used by the Boy Scout troop to sell Christmas Trees and wondered if the matter should be brought to the attention of the Town Manager. Fritz Horton requested that the minutes specifically mention the concern raised by Tom Koerner. Members briefly discussed elements of the motion adopted as part of the review of DR18-03. They also briefly discussed the residence being constructed on the site of the so-called Fisher house.

Adjournment:

Eileen Warner moved that the meeting adjourn. David Webster seconded the motion, which was approved. The meeting adjourned at 9:05 a.m.

Respectfully submitted,
Dean Pierce