

DRAFT MEETING MINUTES
New Library and Town Center Project
Steering Committee Meeting
March 9th, 2018

Location: Pierson Library Conference Room, 10:00 am

In Attendance: Joe Colangelo, Kevin Unrath, Cathy Townsend, Ann Smallwood and Ruth Hagerman

Other: Andrea Murray and AJ Humphrey

1. ***Call to Order** - Joe called the meeting to order at 10:06 am
2. ***Consider Approval of Agenda** - Kevin made a motion to approve agenda, Ann seconded. Joe requested that a Clerk of the Works update item be added to the agenda under 5A. Motion approved unanimously.
3. ***Consider Approval of 2/23/18 Draft Meeting Minutes** - Kevin made a motion to approve minutes, Ann seconded. Clarification of a motion that was rescinded after the fact. Minutes approved unanimously.
4. Review 2/23/18 VIA Notes- Look great.
5. Public Comments - None
- 5a Clerk of the Works - Schedule first interview for next week.
6. ***Consider entering Executive Sessions under the Provision of 1 V.S.A. 313 to discuss Temporary Library Location. Kevin made a motion, Cathy seconded, Executive Session entered 10:11, ended at 10:20.**
7. Construction Committee-
 - Joe will follow up regarding town attorney and fiduciary bond.
 - AJ will follow up regarding SunCommon Solar
 - Joe recently spoke with Town Water Department - potential grant option to research
 - Meeting with Police, Fire and Planning/Zoning is upcoming. Must end with a final decision as the Civil Engineers need to move forward and Neagley & Chase needs to bid site work at the end of March. Hash out- island, walkway location, the access road and parking.
 - Barbara looking into the details of an EV grant.
 - Back to HPDRC April 5th. Stormwater permit is in.
 - Sewer scoping complete, Neagley and Chase reviewed, all looks good.
 - Trustees and Selectboard to develop an MoU for the Town Hall.
10:42 - Joe left
8. Design Committee -
 - Some revisions were made to the plan, expansion space for collection will be available
 - Megan made a list of the specific Town Hall repairs
 - Working with Mechanical Engineer regarding HV system details
 - CX is reviewing and looking at **efficiency**
 - Neagley & Chase - working to refine numbers. VIA to meet with them early next week. Hoping to get steel package out in early April. They hope to make contact with steel people next week.
 - Next week, VIA will have interior views to share

- Inventory of furniture- First run complete - what to move, store and or recycle.
- Other Business- fundraising, most documents are ready, folders - AJ to look into folders etc

*Adjourn - Ruth made a motion to adjourn, Cathy seconded, meeting adjourned at 10:52.

*** Decision Item**

Reasonable accommodations shall be provided upon request to ensure that this meeting is accessible to all individuals regardless of disability