

DRAFT Minutes for Pierson Library Trustee Meeting
Thursday, March 16, 2017
7:00 pm Library Conference Room

In attendance:, Ruth Hagerman, Erin Heins, Laureen Mathon, Cooper Birdsall, Barbara Comeau, Cathy Townsend, Josh Ashooh, Jane Osborne McKnight

Lara Keenan, Director

Also Present: Lisa Merrill also present for interview portion

- 1. Call to Order**
- 2. Approval of Agenda.** Jane moved to approve the agenda, Barbara seconded. Motion passed unanimously.
- 3. Approval of Minutes:** Approval of Minutes from January 19, 2016. Laureen moved to approve the draft minutes, Barbara seconded. Motion passed unanimously.
- 4. Public Comment. None**
- 5. Treasurer's Report.** Barbara presented updated balances from accounts. Laureen and Barbara will look at proposals of what to do with funds in checking account and whether there are better options.
- 6. Director's Report.** Lara presented Director's Report.
- 7. Friends Update.** Ruth provided update on Friends. The Friends are doing a half price book sale of the books on sale at the library. Sale starts the week of March 20th. Discussion of how to unify goals of Friends and Trustees.
- 8. Library Building Steering Committee Update.** Lara provided LBSCU update. Surveys have been sent out and are reaching some people who have not previously heard about the project. Preliminary results should be available by March meeting. Lara provided account balances for LBSCU. Select board will likely hear survey results in May.
- 9. Authorize cleaning costs April-June 2017.** Laureen moved to authorize \$1650 for cleaning costs for April through June, Barbara seconded. Motion passed unanimously. Town will play for cleaning costs beginning in July of 2017.
- 10. Strategic Plan Discussion.** Barbara, Laureen and Jane are working on strategic plan and presented update. Barbara discussed current draft outline and Laureen discussed potential survey of library patrons to identify items for strategic plan. Discussion of whether strategic plan should have a mission statement. Lara suggested getting feedback from community and Town on strategic plan.
- 11. Other business:** Caitlin Bell in children's area who does Monday story hour has resigned effective the end of the month. Discussion of possible replacements for position and programs. Staffing has been a challenge over last month but should improve this month.

12. Meeting adjourns Lauren moved to adjourn, Barbara seconded. Motion passed unanimously. Meeting adjourned 8:03 pm.

Next Meeting April 20, 2017, 7:00 pm.

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