

DRAFT Minutes

New Library and Town Center Project Steering Committee Meeting  
March 30th, 2018

Location Pierson Library Conference Room, 5376 Shelburne Road, Shelburne, VT

*In Attendance: Ruth Hagerman, Cathy Townsend, Kevin Unrath, Joe Colangelo*  
*Others in Attendance: AJ Humphrey, Andrea Murray, Megan Nedzinski, Al DiPietro, Andrew Martin, Chris Robinson*

1. **\*Call to Order 11:04**
2. **Agenda approved as submitted**
3. **Approval of 3/23/18 Draft Meeting Minutes** postponed, pending quorum from that date.  
Minutes clarified that town would bid for solar array if purchased outright, would work with SunCommon as broker if investor sought.
4. **Public Comments - none**
5. **Board Membership**  
Cathy will become chair after Joe has left the committee  
Interim Town Manager will join as member of committee.
6. **Construction Committee**  
Design development documents are on schedule to be released by 9<sup>th</sup> of April.  
Meetings upcoming include HPDRC on April 12, DRB application on April 10, hearing May 3.  
Chris Robinson, Water Quality Superintendent, discussed possible grant funding opportunities from the Clean Water state revolving fund (SRF), and will coordinate with engineers to get information needed to move forward.  
Development of a list of abutters with whom the committee should communicate was discussed (Marcotte's, VRS, Heart of the Village Inn), with plan to meet soon.
7. **Design Committee**  
Great meeting in the morning, during which refinements to the following were discussed: Community Room, Interior and Exterior elevations, RCP, FF&E and shelving.
8. **Temporary Library Committee**  
Committee in progress of negotiating a lease with top prospect, should know by end of week if this will be successful. Will continue to look at alternative locations until lease is secured.
9. **Other Business**  
Kevin will procure a computer for Al DiPietro. Email address [Adipietro@shelburnevt.org](mailto:Adipietro@shelburnevt.org) set up.  
Next meeting Friday, April 13<sup>th</sup> at 10am.
10. **Adjourned** at 11:52 am.

Respectfully submitted,  
Kevin Unrath