



Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/Treasurer
(802) 985-5116

Town Manager
(802) 985-5111

Zoning & Planning
(802) 985-5118

Assessor
(802) 985-5115

Recreation
(802) 985-5110

FAX Number
(802) 985-9550

Pro-Tem Financial Advisory Committee Meeting Minutes, April 3, 2020

Present by teleconference or telephone: Don Porter, Roz Graham, Catherine Collette, Ken Albert, Tim Williams; also Selectboard member Jaime Heins, Tom Tompkins, Library Director Kevin Unrath, Town Manager Lee Krohn.

Don Porter called the meeting to order at 4:00 P.M. with a roll call. Motion by Albert to approve the agenda; seconded by Graham and approved unanimously. There were no public comments on items not on the agenda. Motion by Williams to approve the special meeting minutes of 3/31/2020; seconded by Collette and approved unanimously.

Updates were offered on various work tasks. Krohn, Frankenburg, and department heads will be analyzing budgets for the current and next fiscal year toward expenses that can be deferred. It was also learned today that the State is deferring payments on municipal loans for wastewater system improvement projects, which may be a big help.

Banks await guidance from the federal government on SBA/PPP/EIDL loans intended to help businesses. Applications have been and will continue to pour in as more is learned about these important programs. Businesses will need these to help stay afloat and conserve cash as best they can.

Community/stakeholder outreach was discussed, including a possible survey, creating a dedicated page on the Town's website for all COVID-related matters (health/safety, assistance programs, the survey itself, and other information). Direct outreach to selected businesses will also occur. Website update will be pursued ASAP.

Overall goal is some form of preliminary analysis and action plan recommendations in time for the Selectboard's April 14 meeting.

Next meeting: Tuesday, April 7, 2020 at 4:00 P.M. Agenda and Zoom teleconference details will be distributed.

Motion by Albert to adjourn at 5:10 P.M.; seconded by Williams and approved unanimously.

Respectfully submitted by Lee Krohn.

For the Committee

Date