

SHELBURNE STORMWATER ADVISORY COMMITTEE

Meeting Minutes

17 April 2018

Members present: John DuBrul, Dick Elkins (left at 3:30), Marty Illick, Susan Moegenburg, Chris Davis (via phone), Mike Schramm (via phone) – (Chip Stulen absent)

Administration: Ann Janda, Director of Administration, Tom DiPietro, South Burlington Deputy Public Works Director, Peter Frankenburg, Finance Director, and Chris Robinson, Water Quality Superintendent (arrived at 3:30)

1. Marty Illick called the meeting called to order at 3:05
2. Agenda - *Susan Moegenburg moved to approve agenda, John DuBrul seconded. Passed 5-0.*
3. Minutes from March 3, 2018 – *Marty Illick motioned to approve the minutes, John DuBrul seconded. Dick Elkins abstained. Passed 4-0.*
4. Review of Possible Practical Methods to Reduce Fees – DiPietro reviewed the memo provided that summarized two viable alternatives to reduce fees for non single family properties. One option would be to increase the credit cap from 50% of fees to 60-70%. The other option would be to phase in the full fees over one to two years to allow properties to budget for the fees. The group was interested primarily in increasing the percentage reduced by credits because it will further incentivize properties to implement stormwater treatment best practices. If qualified for all available credits, this would, for example, reduce Shelburne Farms fees to \$7000 - \$9,200. *Chris Davis moved to propose a maximum credit cap at 70% for all non single family properties that qualify. DeBrul seconded. Passed 4-0.*
5. Review of Draft Executive Summary of Ordinance, Credit Manual, SUFA – Jamie Heins had, via email, suggested an edit to the summary. Moegenburg suggested instead adding the phrase at the end of the second sentence in the second paragraph, “which do not currently contribute to town stormwater mitigation obligations.” Ann Janda will make that edit and edits pertaining to municipal cost sharing. She will bring an updated draft to the next meeting. Moegenburg also suggested having some ‘new eyes’ read over the document to test digestibility.
6. Discuss Plan for Meeting with Large Property Owners – Suggestion was made to hold breakfast meetings to which largest 5-20 landowners will be invited. Mike Schramm suggested sending ahead of time estimates of what their fees will be. The committee will plan for the first meeting with stakeholders in about 1 month. The committee will create an agenda for that outreach meeting at the next SWAC meeting.

7. The group made edits to the draft one-page outreach piece. Janda will work with Emma Vaughn to develop the next draft. It will be discussed at the next SWAC meeting.

Meeting adjourned at 4:05.