

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

April 25, 2019

Minutes

Members Attending:

Lauren Giannullo, Tom Koerner, Ann Milovsoroff, Eileen Warner, David Webster

Staff Attending:

Dean Pierce, Ravi Venkataraman, Susan Cannizzaro

Others Attending: Matthew Winter

Call to Order:

Tom Koerner called the meeting to order at 8:30 a.m. and chaired the meeting.

Approval of Minutes:

Approval of the March 28, 2019 minutes was deferred until the next meeting due to the lack of commissioners present at that meeting.

Eileen Warner moved to approve the minutes of April 11, 2019. Lauren Giannullo seconded the motion which was approved (4-1), with David Webster abstaining.

Design Review Application DR19-04 – Matthew Winter and Aisha Mueller, 196 Shelburnewood Drive:

Matthew Winter was present for this application. He explained that he received approval for a new Vermod home in the Shelburnewood Mobile Home Park last fall. The home is currently under construction and they are now requesting approval for a modification to the original plan in order to add a 6' x 4' closet addition to the northwest corner of the unit. The addition will be accessed from the exterior and will serve as storage space.

Following a brief discussion, David Webster moved to recommend approval of the modification as submitted. Lauren Giannullo seconded the motion, which was unanimously approved.

Matthew Winter thanked the Commissioners and left the meeting.

HP&DRC Representation at Library Brickwork Meeting on April 30th:

Dean Pierce reported on behalf of Fritz Horton. Fritz received a notification of a meeting to be held at the historic town hall next Tuesday morning regarding the new brickwork. Fritz is unable to attend but feels it is important to have representation from the HP&DRC. David Webster and Tom Koerner agreed to attend the meeting.

Upcoming Planning Commission items:

Dean Pierce reported that the Planning Commission will be discussing accessory apartments at tonight's meeting. The proposal would make it easier for property owners to get approval for accessory apartments town wide by making them a permitted use. Dean confirmed that the proposal would still require a property owner to live in one of the units on the property.

Dean reminded the members of a prior discussion regarding a possible zoning change which would allow some HP&DRC approvals to go to the Zoning Officer rather than the Development Review Board. This would simplify and speed up the process for applicants. The application approved earlier in this meeting was used as an example. A discussion on this idea may want to be continued at some point.

Other Business:

The members continued their discussion regarding recognition for Dorothea Penar. David Webster offered to host a reception at his house. He will work with Dorothea to set a date and time for the event.

The members also discussed upcoming historic preservation workshops and training opportunities.

Dean Pierce stated that he will be distributing the latest draft of the Historic Register Nomination from Brian Knight. Brian is looking for final comments.

The members briefly discussed the color of the slate siding being installed on the new library. There was agreement that the color appears much darker than anticipated.

Adjournment:

David Webster moved to adjourn the meeting at 9:10 a.m. Eileen Warner seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro