

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

April 26, 2018

Minutes

Members Attending:

Tom Koerner, Dorothea Penar, Eileen Warner, David Webster

Staff Attending:

Dean Pierce, Susan Cannizzaro, Lee Krohn

Others Attending:

Elizabeth Pierson, Matt Boudreau

Call to Order:

Dorothea Penar called the meeting to order at 8:30 a.m. and introductions were made.

Approval of Minutes:

David Webster moved to approve the minutes of April 12, 2018. Eileen Warner seconded the motion, which was unanimously approved.

Design Review Application DR18-08 – Elizabeth Pierson, 12 Cottage Lane:

Elizabeth Pierson was present to request approval for a 6' tall cedar privacy fence in the rear yard at 12 Cottage Lane. There will be eight panels to enclose an area of approximately 45' x 62'. The fence will extend to the rear property line and have one gate. Dorothea Penar expressed concern about the Harbor Road streetscape since the fencing will be visible from the road. During the discussion, the applicant stated that the fence will sit back approximately 40' from Harbor Road.

David Webster questioned whether the rear neighbor had received notice of the proposed fence. Dean Pierce explained that this does not require notification to the property adjoining; however, if approved, the zoning permit will have to be posted for fifteen days. Ms. Pierson replied that she would be happy to talk to the neighbor.

Tom Koerner moved to recommend approval of the application for 12 Cottage Lane as submitted. David Webster seconded the motion, which was unanimously approved.

Eileen Warner asked if we have a list of recommended fence styles for different areas of the Town. Mr. Pierce replied that we do not, but for the Village Design Review Overlay District we can refer to the Design Guidelines. The Commission members expressed an interest in having a discussion on this topic at a future meeting.

Design Review Application DR18-09 – Catamount HSI Shelburne, LLC, 5247 Shelburne Road (Shelburne Inn):

Matt Boudreau was present to request approval for replacement decking on the Bearded Frog's outdoor seating area. He explained that the existing wood decking is deteriorating and they are proposing to replace it with ChoiceDek composite decking. The color will be "Beach House Gray" which will closely match the color of the existing weathered wood decking. The deck area measures 43' 7" long x 12' 6" wide. The existing railing around the deck will be reused.

Tom Koerner moved to recommend approval of the application as submitted. David Webster seconded the motion, which was unanimously approved.

Update on CLG Project:

Dean Pierce reported that the RFP for the CLG grant project has been issued. The deadline is May 10th. To date, one response (from Brian Knight) has been received.

Upcoming Planning Commission items:

Dean Pierce reported that Town Plan items to be discussed at tonight's Planning Commission meeting include natural resources and energy. The infill discussion is scheduled to take place at the May 24th meeting.

Other Business:

The annual State Historic Preservation conference will be held on Friday, June 8th in Bristol. Dean will send out the agenda for the conference. If anyone is interested in attending, they should notify Dean Pierce.

Adjournment:

Tom Koerner moved to adjourn the meeting. Eileen Warner seconded the motion, which was approved. The meeting adjourned at 9:08 a.m.

Respectfully submitted,
Susan Cannizzaro