

Town of Shelburne
Cemetery Commission Meeting

Thursday May 9, 2019
Shelburne Town Center

Drafted Minutes

Meeting Notes 5/9/2019

Present: Jennifer, Stuart, Deb

Absent: Ron, Renee

Old Business:

- April 2019 minutes were not sent out so they cannot be approved
- Stone wall in cremation garden to be completed in Spring 2019, exact date TBC
- Stuart did not call Colleen re: Bronze Markers fundraising
- Re: Bronze Stars: we didn't have a sample at the meeting to review, wanted to know what the status of them was.
- Flags were delivered on 5/9/2019
- Ron please confirm date for planting flags, was this confirmed in April meeting? Stuart thinks there are extra flags because we always need to ask for more

New Business for June meeting:

- Do we want to centralize our list of Veterans and make a Google doc for the committee to use?
- Software:
 - Pontum: At some point this software will need to be replaced. We currently pay \$700 a year which includes updates. To put Pontum's data on the cloud and public facing would cost about \$6,000. Deb was solicited by a software company- Cemetery Sites Software. She will send the info to the Cemetery Committee to review their pitch.
- VCA overview: Huntington has a GPS locator for their sites, per a grave locator that Deb knows and saw at the meeting today. Stuart says that they also have an overlay using SPC (State Plane Coordinates)
 - James Barlow, Attorney, was the main speaker at the VCA conference. He is a lawyer who works with municipalities and gave a handout: "State Statutes Relating to Cemeteries."
 - Overall Deb had hoped to get concrete answers to the questions posed in the meeting agenda, but there really are no concrete answers when dealing with lawyers.
- We just got an up-to-date budget
- Need to update the Bylaws/Rules and Regulations to be more specific about what can and cannot be included in plot decorations.

Meeting was adjourned at 8:25 pm