

# Shelburne Bike and Pedestrian Paths Committee

Meeting Room 2 / Shelburne Municipal Center

## Draft Meeting Minutes

**Meeting Date and Time:** May 21, 2018 at 7:00 PM

**In attendance:** Kevin Boehmcke (chair), Steven Antinozzi, Hazel Civalier (student member), Joplin James, Kate Lalley, Dean Pierce (staff), Wendy Saville, and Jeff Zweber

- 1) Approval of Agenda:  
**Motion to approve agenda moved by Wendy Saville; Seconded by Joplin James; Motion Approved.**
- 2) Election of New Secretary:  
No volunteers to be secretary. Jeff Zweber offers to take minutes for this meeting.
- 3) Approval of Minutes:  
Committee reviews minutes prepared for the April 16<sup>th</sup>, 2018 meeting.  
**Joplin James moves to approve minutes; Seconded by Jeff Zweber; Motion Approved.**
- 4) Welcome to New Student Member - Hazel Civalier
- 5) Introductions All Around--
  - a) Hazel Civalier: freshman at CVU, interested in the environmental club and a interest in law and government brought her to the committee.
  - b) Kevin Boehmcke: Look at other towns in the area and does not want Shelburne to be the exception.
  - c) Joplin James: Walker and biker and likes to get kids out on the trails.
  - d) Kate Lalley: Member of the town's planning commission. Started in 2003. Interested in transportation and connectivity.
  - e) Steve Antinozzi: Has a desire to build paths that will connect the community with safe vehicle corridors. Wants to see 80% of school kids to have paths.
  - f) Jeff Zweber: Wants to advocate for important but under represented improvements to the community.
  - g) Wendy Saville: lived in the community since 1989. More recent bike fatalities made her take action and become involved.
  - h) Dean Pierce: is town staff and worked for a national consulting firm. Originally, the committee staff member assigned to the committee was some else, but due to staffing Dean took on the committee. Has never left being the staff liaison for the town.
- 6) Public Comments: No public present.
- 7) Funding Grants
  - a) Overview by Dean Pierce:
    - i) Review of grant materials: Historically 3 primary sources of paths:

- (1) Transpiration Alt Grant Program,
- (2) Bicycle and Ped. Program,
- (3) Rec. Trails Grant Program

- ii) Transportation Alternatives Grant Program has been generally going to stormwater management now.
- iii) In the past, there has been variations in how the grant applications have been decided. Sometimes there has been town manager and selectboard involvement, but not always. Typically, the Town Planner prepares.

- b) Kevin Boehmcke proposes that the Irish Hill grant is submitted.
- c) Substantial number of people would be connected by Irish Hill grant. Could eventually extend to Spear Street. Kate Lalley indicates that it could be possible with informal segments to connect together the segments.
- d) Dean Pierce indicates that Jon Kaplan at Vtrans could indicate where the significant emphasis for grants is.
- e) Wendy Saville and Kevin Boehmcke met with Joe Colangelo, Jerry Storey and Lee Krohn. There was push back to seek funds for the Bay Rd connector path. It was discussed that the gravel path could be made with town forces. Kate Lalley indicated that maybe we could just have a sidewalk, it does not need to be a wide path.
- f) **Kevin Boehmcke moves to submit Irish Hill Grant Application; Kate Lalley seconds; motion passes.**

8) Priorities for Committee:

- a) Kate Lalley would like to focus on gravel path and segment from Shelburne Bay to Shelburne Farms.
- b) Jeff Zweber is ok with gravel paths, but wants to make sure that plans and expectations are in place to leverage as much grant money available along the entire corridor.
- c) Kate Lalley indicated that committee should have a high-profile project.
- d) Wendy Saville and Kevin Boehmcke would like to make sure highway dept. has proper striping and lane width on the agenda.
- e) Kate Lalley will write something to educate others what we are up to. Wendy Saville will write something for front porch forum about proper safety and laws and expected behavior for study.

9) Discussion of comprehensive study.

- a) Selectboard may consider a study that would aggregate past studies in town.  
Kate Lalley thinks that this committee could be done. The committee could reachout to the town members
- b) Dean Pierce indicates that there are many pdf files with lots of improvements proposed in the various studies.
- c) **Kate Lalley moves that the SBPPC recommends to the Selectboard that they don't spend money on a study to look at a study to aggregate the other studies and that as a committee we offer the selectboard input on the priority of the items that are relevant to the SBPPC; Steven Antinozzi second; 3-ayes 1-nay, 2-abstain; motion fails.**
- d) Wendy Saville thinks that it is a waste that if we don't spend money to figure out how the money could be spent.

- e) **Wendy Saville moves that the SBPPC recommends to the Selectboard that they spend money to hire a consultant available to the CCRPC to evaluate the current transportation plan studies; 2-aye, 3-nay, 1-abstain; motion fails.**

10) Maintenance of Town Paths

- a) Maintenance of town property: good to do, but at times there has been too much done.
- b) Invite Sean McFaden and Peg Rosenau from Shelburne Natural Resources Committee to join us. Discuss ways to coordinate work on trails.

11) Wes Road Sidewalk

- a) Kevin Boehmcke: How sidewalks area turned into a gravel path: Dean Pierce indicates that it depends on the planning and zoning approval.
- b) Volunteer System - How to coordinate. Costs if any associated.

12) Map for Town Plan

- a) Sub-set of committee may be needed to produce a map by July. Kate Lalley indicated that there are just a few hot-button items that brought down previous versions of the map.
- b) Kate Lalley will work on the map.

13) Interest from Village Safety on creating walking routes/maps: Dean Pierce indicated that the Village Ped. Safety Committee would like to see maps that indicate distances.

14) Stowe Bridges: Steven Antinozzi went and looked at Stowe bridges, they were around 130 ft and had a simple design. Width of travel way was 6ft, one has been there for 30 years. There was evidence of replacing wooden decks but that is it for maintenance. 130 ft could be brought in 2-sections. The bridges had 8" of concrete at the headwalls and a 22" footer. Irish Hill crossing would be a good candidate for this type of bridge (much shorter).

15) Suspension Bridge over LaPlatte

- a) Suspension Bridge ground anchors will go in during the next week or so. JJ and bridge committee will do it themselves. Joplin James estimates \$3,000 for ground screws and equipment.

16) Invitations to others to attend SBPPC. Kevin Boehmcke to invite:

- a) members from Natural Resources Committee
- b) Allegra Williams from Local Motion. (Jason VanDrish is leaving Local Motion)

17) Next Meeting: Jun 25th at the proposed LaPlatte Bridge location. If progress has been made on the bridge, committee should perform additional outreach to get community members there. Plan is to meet at the community gardens and walk in.

**18) Hazel Civalier moves to adjourn; Kate Lalley seconds; Motion Passes**