

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE PLANNING COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**TOWN OF SHELBURNE
PLANNING COMMISSION
MINUTES OF MEETING
May 24, 2018**

MEMBERS PRESENT: Jason Grignon (Chair); Andrew Everett, Kate Lalley, Dick Elkins. (Susannah Kerest, Stephen Selin, and Asim Zia were absent.)
STAFF PRESENT: Dean Pierce, Planning Director.
OTHERS PRESENT: Stephen Baietti, Kathleen Ely, Ellen McShane, Steve Mayfield, Deb Mayfield, Gail Albert.

AGENDA:

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes (5/10/18)
4. Disclosure of Potential Conflicts of Interest
5. Open to the Public
6. Comprehensive Plan
7. Updates
8. Commissioner Questions/Comments
9. Other Business/Correspondence
10. Adjournment

1. CALL TO ORDER

Chair Jason Grignon called the meeting to order at 7:05 PM.

2. APPROVAL OF AGENDA

MOTION by Andrew Everett, **SECOND** by Dick Elkins, to approve the agenda. **VOTING: unanimous (4-0); motion carried.**

3. APPROVAL OF MINUTES

May 10, 2018

MOTION by Kate Lalley, **SECOND** by Andrew Everett, to approve the 5/10/18 minutes with correction to the motion to approve the 4/26/18 minutes to show Susannah Kerest as the seconder. **VOTING: unanimous (4-0); motion carried.**

4. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

None.

5. OPEN TO THE PUBLIC

There were no comments from the public at this time.

6. COMPREHENSIVE PLAN

Transportation

The Planning Commission reviewed the memo from the Bay Road Resident Committee, dated 5/22/18, regarding suggested edits to the Transportation section. Minor edits were

made where appropriate. The Planning Commission stressed the language as written reflects the focus on multi-modal travel options and safety of travelers. The spirit of the multi-modal focus is to decrease reliance on the automobile and speed, and to have better connection between neighborhoods. The language tries to find the right balance without impacting the character of the area.

There was discussion of notifying residents of proposed improvements or paths that may impact their property. The Planning Commission agreed language could be added to encourage public outreach to make people more aware of the grants the town has received for paths and improvements. It was noted the Bike/Ped Committee is working on a comprehensive paths map. Language could be added to inform residents of this conceptual map that shows what the town strives to achieve with paths so there can be community conversation. The Planning Commission concurred words such as “proposed” or “conceptual” should replace “planned” when speaking of future paths in town.

There was discussion of the language referring to impact on natural resources and agreement to keep the language as generic as possible. Language can be added to preserve mature trees and rare species.

Energy

A bullet was added on joining Vermont Climate Action Network (VCAN).

Public Transit

The proposed changes to the section were reviewed and accepted. It was suggested distances be added to wayfinding signs to showcase the walkability of the village.

Rail

It was suggested that “north of Bay Road” be added after “Vermont Railway corridor” in Recommended Action #4.

Air Transportation

It was noted helicopters are addressed in Objective #2.

Next Meeting Items

- Future Land Use
- Public Works
- Storm Water

The Planning Commission will submit suggested edits prior to the meeting.

7. UPDATES

- Dean Pierce reported an agreement has been signed with graphics artist, Mia Smith, for work on the town plan. A template will be developed. Staff will forward to Mia Smith the sections of the plan that have been reviewed and edited (Introduction, Vision, Housing, Parks & Rec). Photos that have been submitted need to be viewed and five selected per section for Mia Smith to consider. Figures

and illustrations wanted in the plan need to be identified. Dean Pierce will ask Susannah Kerest and Stephen Selin to review photographs and text.

8. COMMISSIONER QUESTIONS/COMMENTS

Dick Elkins mentioned the Stormwater Committee is working on the ordinance for the stormwater utility.

9. OTHER BUSINESS/CORRESPONDENCE

None.

10. ADJOURNMENT

MOTION by Kate Lalley, SECOND by Dick Elkins, to adjourn the meeting.

VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 9:40 PM.

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