

Housing Committee  
DRAFT Meeting Summary  
Monday, June 7, 2021  
6:00 PM (via Zoom)

Members/Public Present:

Pam Brangan, Chair  
Casey McNeil  
Amy Southworth

Jason Grignon, Planning Commission  
Vice-Chair  
Joyce George  
Maria McClellan

1. Call to Order & Confirm Audio/Video Feed
2. Approval of Agenda – approved upon motion by Casey McNeil and second by Amy Southworth
3. Approval of May 3rd minutes – approved upon motion by Casey McNeil and second by Amy Southworth
4. Open to the Public
5. Introduction of potential new members/Overview of Committee – committee members and guests introduced themselves. Pam gave a very brief overview of the committee and explained the process for being appointed to the committee, if interested. Pam referenced the Housing committee page on the website and materials provided to help with the overview.
6. Leadership roles – TABLED until next meeting.
  - a. Secretary, Chair & Vice-Chair
7. Next Task - Planning Commission has asked us to review our ADU and duplex zoning regulations. Attached is background information on this request. Majority of the meeting was spent discussing the request, most of the discussion centered around understanding the current zoning regulations for ADU with a brief discussion of possible changes. Pam and Amy will spend some time over the next month or two researching what ADU (and duplex) regulations in other towns in the region are and how they compare to Shelburne regs. Pam will try to find out if any ADUs have been built since the most recent change in 2019. We will also look into the differences of the regulations within each zoning district.
8. Future tasks/projects – TABLED until next meeting.
  - a. Possible ideas: addressing zoning non-conformities; form-based zoning issues/hurdles; revisit proposed language regarding duplex uses; incentivizing affordable housing (please see page 2 of the [AgendaItem8\\_AffordableHousing.pdf](#) for info)
9. Meeting adjourned at 7:05 pm. Pam will reach out to committee mid-July to determine if next meeting will be August 2<sup>nd</sup> or in September.