

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

June 13, 2019

Minutes

Members Attending:

Lauren Giannullo, Tom Koerner, Ann Milovsoroff, Eileen Warner, David Webster

Staff Attending:

Susan Cannizzaro, Dean Pierce, Ravi Venkataraman

Others Attending: Charlotte Barrett, Monique Denault, Ian Deshmukh

Call to Order:

David Webster called the meeting to order at 8:34 a.m., and chaired the meeting.

Approval of Minutes:

Approval of the minutes was deferred until later in the meeting.

Charlotte Barrett, Historic New England (HNE):

Charlotte Barrett, Historic New England's Community Preservation Manager for Western New England was present. She explained that HNE was founded in 1910 and is the largest regional heritage organization in the nation. They currently own 37 historic properties around New England which are open to the public seasonally. These properties are maintained by property care teams. HNE also has a large resource library and offers educational school programs. In addition, HNE hosts "Leading Locally" which is a series of workshops a couple of times each year, and they have a Stewardship Easement Program that partners with individual property owners to ensure that privately-owned historic properties are protected. She distributed information on the most recent workshop series and the Stewardship Easement Program.

Following the presentation, Charlotte left the meeting.

Design Review Application DR 19-06 – Precourt Investment Co., LLC / SB Signs, Inc., 30 Shelburne Shopping Park:

Monique Denault from SB Signs was present to request approval for new Walgreens signage to replace the existing Rite Aid signs. In addition, there is a proposal for a temporary banner. Ms. Denault stated that all of the signs will be the same size and in the same locations as the existing signs and that just the font and color will change to the Walgreens logo which is red with a white background. The current Rite Aid façade sign next to the entrance door will be removed and not replaced. The temporary banner will be displayed during the change-over construction and for the grand re-opening. Ravi

Venkataraman noted that the maximum length of time the banner can be displayed is two weeks. There was also a brief discussion as to where the temporary banner should be displayed and the members agreed it should be in the gable above the entrance door.

Eileen Warner moved to recommend approval of the application as submitted, with the recommendation that the temporary banner be placed in the front gable for a maximum of two weeks. Lauren Giannullo seconded the motion, which was unanimously approved.

Monique Denault left the meeting.

Design Review Application DR19-07 – Ian Deshmukh and Nancy Carder, 26 Fisher Place:

Ian Deshmukh was present to request approval for ten rooftop solar panels on his house at 26 Fisher Place. The panels will be installed on the western facing rooftop, which is not visible from Fisher Place. Dean Pierce stated that although the solar panels do require a zoning permit, the permit request cannot be denied as the panels would be considered an energy facility.

Tom Koerner moved to recommend approval of the application as submitted. Ann Milovsoroff seconded the motion, which was unanimously approved.

Ian Deshmukh left the meeting.

Approval of Minutes:

Approval of the March 28th and May 23rd minutes was deferred until the next meeting.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that at tonight's meeting, the Planning Commission's discussion will focus on Form Based Zoning.

Other Business:

There was no other business.

Adjournment:

The meeting adjourned at 9:45 a.m.

Respectfully submitted,
Susan Cannizzaro